

SBOC Meeting 7/18/2016

- Call to order 1105

- Dan, Don, Joe, Keith, Bill, Rob, Roy
~~No Eric~~ + Archie, No Carl (Eric came later)
- Carl too

1) Dan signed proclamation for BSM sent to ECC

2) Tracking List - Bill has pens + paper

A. Rob to get all stuff out of locker

B. Bill to get final count

B) Limit all speakers, Margaret / ECC
and others 5 min per person max

ten
5 cases
26 th - 91
3 WX Radio
Keys
Mugs

C) Bill Motamed / Roy 2nd All ECCA members
get lunch all speakers, guest speakers - updates
All presenters -

D) tables for vendors - IKE has 4

2) Keith - ECCA update - Named all members
see minutes sheet

A) Keith asked direction from board what is our
opinion on purpose of ECCA - IE. All building or
SBOC board agrees should be all building

3)

Eric - Training East. been paid

Marget - paid

- Eric giving Ben check for pens & paper

and will sort through mail

- Ill Membership paid

- picnic July 23rd. Echo Park (* Same as last year)

- Ben give deposit

- Eric to send check to Mike

Ben 2nd
Ben 2nd

4)

Ray gave triplicate schedule - Good time deposit

don monthly presents / topics - No May

Decision made as of yet

Best discussion from Keith on hydro - mechanical

Gifts for grease traps + basins

5)

Purchasing of gifts - Eric working on books
Ben Richard to get 75 Eric 2nd

Joe - website etc - Eric to supply C & D

Review

B) Email needs to be reviewed - 9, 95 week mail email

C) Mike book - keep for 1 year through board

7) Keith - passed out Biller info - table with next meeting

8) Scholarship - table until after dinner and

9) Ben wants to invite past presidents 3rd week Ben 2nd

Meeting November 1200

Motion Pass

and Eric

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Motion Pass
2nd Eric

Meeting Adjourned 1200

SBOC Meetings 4/21/20k

- Dan, Don, Roy, Bob, Carl, Bill, Joe, Keith, Archie, Eric (should cop later)

Can do order 11:11

1) Treasurers report? 67,870 - make off T.I.

Membership checks down. - Picnic set

2) Freshop course - consider for training inst 1/2 day

Possible K2 Scriming Science → Discussion early

- B-11 suggested forgetting other insp- organizations

for a special outreach program

B-11 to inquire to ICE about CBO class

* B-11 mentioned May 2nd to purchase entire CBO

Book set to loan out books - However 1st Keith

suggested ~~needed~~ the need to draft policy

so as to inquire our distribution

→ Tabled to next meeting

Class for such is a go -

* Discussion about next yr. training. First.

3) Archie & Carl to explore membership checks & Business

How do they track members - Discuss at next meeting

4) Picnic discussion - Picnic reserved, when need to

Discuss food vendor - Bill & Ros to discuss

immediate K&B

5.) Keith - ECA update - looking at
State Certifications - Working with FCC
to bring to the training event - middle of ~~the~~ state
ICE Day + other - Keith will provide info on date
& time -

6.) Just need October presenter

7.) Ben Notional / Carl Second
48 Riders ~~Blueberry~~ Eric Zippard part Bala leather
All in favor
- Don will handle order w/ Eric

8.) Joe - Website OK - Need content

9.) Roy - Flyer for picnic

10.) BE - Issues discussion - ~~Recessed~~ Keith will
write Memo on changes which has to be sent out
to membership for comments - then vote on next
meeting.

11.) Dan Westergaard working on Scholarships

12.) BE laws need to be checked Robs
Carl ~~is~~ will be back as secretary

13.) Bill 1st
Don 2nd Motion to adjourn 1207

Suburban Building Officials Conference

NOVEMBER 17, 2016 MEETING MINUTES

I. Call to order:

- Dan Buonamici called to order the SBOC Board meeting at 11:07 AM in Lombard

II. Roll Call:

- Dan Buonamici conducted a roll call.
 - The following persons were present: Dan Buonamici, Roy Giuntoli, Don Fredericks, Keith Steiskal, Bill Hudson, Eric Alwin, Joe Torres
 - The following were absent: Archie Tolar, Carl Heinze
- Note:
 - The current Secretary, Rob Wierzba, has resigned from the Board
 - Three 2017 Board Members were present: Lourdes Garcia, Jay Hoover, Steven Martin

III. Approval of Minutes from Last Meeting:

- (Note: Carl & Roy have volunteered to produce the monthly minutes until a permanent Secretary replacement is named.)
- Dan asked if the minutes from previous meeting can be approved. Don motioned to Approve w/ minor type corrections, Bill seconded, all voted yes, motion passed.

IV. 2017 Annual Training Institute (ATI) & CVENT RSVP System:

- a) Roy reported that all classes have been dates of all been set and locked in by their respective presenters, including ICC, Linda Pieczynski and Rich Piccolo.
 - i. Roy to follow up with Linda Pieczynski, Property Maintenance Day, and Rich Piccolo, B & F Day, to lock in all topics and program.
 - ii. Don and Carl are working with Bill Dettmer with the IAEI (International Association of Electrical Inspectors) < <http://www.iaei.org/web/illinois> > to secure the fourth day for the training institute, Diane stated that the presenter/presentation is secured however they need to finalize details with him. Carl as stated in the past that he would be the liaison with Bill that number to secure this event.
- b) It was determined that the SBOC will recognize the IAEI organization on their day of the Training Institute, and we shall allow them to promote their organization on that day as well.
- c) Bill stated that the SBOC should do an outreach to other organizations to sow peace with them.
- d) As previously reported, the board has unanimously agreed to Secure all RSVPs for the training institute through the CVENT RSVP system.
- e) Discussions were made to decide on which credit card reader system for SBOC to utilize in the future, scanner to be linked to an iOS device. The two options are: 1) a 3rd party scanner, "Stripe", whereas the organization would need to create a merchant account in the checking account. Note that there are costs associated with doing this. The fee for a Stripe scanner is approximately 3.1% for purchases. 2) CVENT has a proprietary scanner that SBOC can purchase for \$50 per, and the fee for charges would be 3.99%. Note: [Should SBOC decide to use the CVENT proprietary scanner system] a motion was made by Bill Hudson to allow SBOC to purchase to see event scanners, Eric seconded, all voted yes, motion passed. (It should be noted that the board tabled the

- discussion to determine whether or not to use the 3rd party 'Stripe' scanning system or the CVENT proprietary scanning system to a later date.)
- f) Roy mentioned that during the past week, with Eric's permission, he altered the CVENT Billing contract to indicate Eric Alwin / SBOC Treasurer as the billing contact for all future CVENT invoices.
 - g) Roy to distribute the CVENT 'white list' of domains via email to Joe Torres to distribute to the SBOC email list.
 - h) Roy to send Joe Torres and email that includes the sea event hyperlink, Joe will forward to SBOC-7 e-mailing address.

V. ICCA Update:

- a) Keith reporting: Keith asked for volunteers for delegates and alternates delegates for the ICCA organization. Bill Hudson volunteered to be a delegate. Dan Buonamici and Roy Giuntoli agreed to be alternate delegates.
- b) Keith may run for president again however there was an agreement that Keith and the down state representative may flip flap their roles in the coming year.
- c) *Keith described/mentioned a Mid-State education event, however the details were not recorded at the meeting...
- d) Keith posed a question to the group: Does ICCA restructure or does the States Building Officials start their own 'Group'?
- e) It should be noted that Bill Hudson defined the ICCA organization for all those that were president who did not know what the function of ICCA is... (?)
 - ICCA an umbrella group.
 - ICCA is a vehicle we (building officials) use for a voice in state legislation.
- f) *Bill stated additional ICCA facts, however they were not recorded. (As Bill did a great job of describing the organization, perhaps we can ask him to type up that summary and the SBOC organization should consider distributing this definition to all board members & the membership) ICCA has no human members, it's a chapter whose membership is exclusively comprised of other chapters. ICCA was originally formed with the intent of providing a unified voice to our state government in support of a single uniform set of codes throughout Illinois, utilizing the domain name of www.icca41code.org
- g) Keith mentioned the possibility of proposing ICCA backed mechanical classes, however there was no support on the board for this matter.
- h) Dan Buonamici recommended that ICCA should consider starved rock Lodge as a location for future meetings.

VI. Treasure's report:

- a) Our treasurer, Eric Alwin, reported that the SBOC accounts balance totals \$53,051.
- b) It should be noted that next year's 2017 Board Member Lourdes did pick up mail from the SBOC Hinsdale PO Box and forwarded it to our treasurer at this meeting (thank you Lourdes).

VII. Past Presidents Luncheon:

- a) According to Dan Buonamici not as many people have RSVP'ed as in past years. The current list is 14. It was noted that 19 had RSVP'd however five had to drop out in the past week due to uncontrollable circumstances.
- b) It was later mentioned that perhaps the Board should consider moving the date away from the end of year holidays, possibly in the Spring.

VIII. Luncheon Seminar Update:

- a) Current Programs Chair Roy Giuntoli stated that all luncheon seminars have been booked through February 2017, (there are no 'luncheon seminars' in March, training institute.
- b) Roy stated that the January luncheon seminar is going to be at the CRCA annual convention in Oak Brook Drury Lane. **Roy is working with Linda at the CRCA to finalize all the details.
- c) Roy indicated that Carl Heinze will be the 'program director' for the 2017 year.
- d) Dan Buonamici indicated that he spoke with 'Dale Engebretson' and that he is willing to work on any committee to do with seminar programming, for both the luncheon seminars & the 2018 training institute. Roy to reach out to 'Dale to finalize this agreement.
- e) Don Fredericks indicated he has been talking to a person regarding a potential luncheon seminar the topic is "geothermal"
- f) Bill Hudson recommended that we consider residential solar panels as a topic for a future presentation; Dan B. agreed.
- g) Keith Steiskal recommended that for a topic we should consider a 'document sharing day'.

IX. Purchase of Gifts:

- a) It was decided that we would purchase very similar gifts as in the past several years for the giveaways at the 2016 holiday meeting.
- b) The overall expense of this is \$1500. \$750 in gift cards \$750 in actual gifts.
- c) We will buy \$750 worth of gift cards. To be split up 50-50 between target and Home Depot. Also, furthermore broken up into \$50 and \$25 gift cards. Don volunteered to purchase said gift cards.
- d) Dan, Eric and Roy to get together one evening and meet at a shopping center to purchase said larger gifts, e.g. / i.e. one large flat screen television, one smart Blu-ray/DVD player, and a smoker and/or grill. Other smaller gifts can be decided upon at the stores whilst we are there...
- e) Don introduced the duffel bag that he purchased for the holiday meeting door prize to the board today. It was unanimous that everyone loved them, good job Don!
- f) It was unanimously decided that the SBOC organization will to continue to make our typical Charitable donations as we have done in the past. Organizations include: The Wounded Warrior, Habitat for Humanity, and the American Cancer Society.

X. Website:

- a) According to Joe Torres the website had some issues that have all been cleared up. Some domains were blacklisted by his workplace firewalls/security, and his workplace IT team has been working with him to a sure that he can access the website at all times.

XI. Bylaws Amendment:

- a) Keith will do, and did, the third reading to the membership today during the luncheon seminar. The major change was to permit sitting Board members to attend monthly luncheon seminar / meetings at no cost to them.
- b) It should be noted this was the third and final reading to the membership vote was taken all present voted "yes", the bylaw amendment passed.

XII. Scholarship:

- a) The topic of scholarships was tabled for future discussion. (However, it should be noted that the agenda stated that the SBOC did donate \$3000 to the JJC)

XIII. New Business:

- a) Dan Buonamici mentioned that 'Dale and Brixius's campaign donation was further defined. The amount that the SBOC gave to Dale at \$695.26.
- b) It was discussed that all open board positions have been filled for the 2017 calendar year. It should be noted that 3 of the 4 new future board members were present at this meeting. Current board members thanked & applauded and welcomed them to the group!
- c) holiday luncheon, automated registration/CVENT:
 - i. According to Roy the CVENT RSVP did go out, however there were some issues with some members not receiving the emails positively because the sea events domains are blacklisted on municipalities email systems. Roy to distribute a list of domains that municipalities can ask their IT people to white list.
 - ii. Roy to send to Joe Torres CVENT event web link for distribution to the membership.
- d) Who will swear in the 2007 [incoming] board? We will request that Tim Schmitz our current ICC representative swear in the new Board. Roy to email Tim Schmitz to inform him of this, and to ask him to bring along if the quick or short version of the swearing in narrative. (It should be noted that Mr. Schmitz accepted the request)
- e) Roy to reach out to Butch Erhke to see if he is bringing or can bring (past president) Tom Rettenbacher (It should be noted that Butch will be bringing Tom.)
- f) Bill Hudson mentioned the death of a spouse of a building official, it should be noted that secretary did not record who this person was, the board will decide whether not to send said person any form of gift.
- g) Bartels and Carlson award for 2016. Several suggestions were made and discussed. In the end, Margaret Vaughn and Joe Torres will receive said awards. Dan Buonamici to have the plaques made and available for the holiday meeting.
- h) Bill Hudson mentioned the CBO class that the SBOC board had been discussing & considering offering his membership in the coming year. Bill has volunteered to work on this matter and further inform the 2017 Board as details are created.

XIV. Adjournment

- Bill Hudson made a motion to adjourn; Don Fredericks seconded,
- All Board members present Voted to adjourn the SBOC board meeting at 12:08 PM

Minutes submitted by: Roy Giuntoli (12/08/16)

Minutes approved by: _____

