



SUBURBAN BUILDING OFFICIALS CONFERENCE

BOCA INTERNATIONAL, INC., CHARTER CHAPTER #7
INTERNATIONAL CODE COUNCIL CHAPTER

**Meeting Minutes for Suburban Building Official Conference
Executive Committee Meeting
January 17, 2002
Terrace Restaurant, Lombard, Illinois**

2002 Board of Directors:

PRESIDENT

Tim Halik
Willowbrook
(630) 920-2261
thalik@willowbrook.il.us

VICE-PRESIDENT

Joe Kreidl
Wheaton
(630) 260-2052
jkreidl@wheaton.il.us

SECRETARY

Dan Buonamici
Bolingbrook
(630) 226-8471
dbuonami@bolingbrook.com

TREASURER

Dave Skurkis
N. Riverside
(708) 447-4211
DASkurkis@aol.com

PAST PRESIDENT

Jim Bandel
Ret., Lombard
Jimb0859@cs.com

**EXECUTIVE
COMMITTEE**

Tony Stevens
Oak Brook
(630) 990-3045
Snevets67@aol.com

Robert Nissen
Itasca
(630) 773-5568
comdev@itasca.com

Dan Westergaard
Naperville
(630)420-6072
westergaardd@naperville.il.us

Don Lay
Hinsdale
(630) 789-7037
dlay@vil.hinsdale.il.us

Nicholas Gadzekpo
Oak Park
(708) 358-5432
gadzekpo@vil-oak-park.il.us

1. Call to Order

The Suburban Building Officials Conference monthly meeting was called to order by President Tim Halik and commenced at 10:50am.

2. Roll Call

Those present included officers Tim Halik president, Joe Kreidl vice president, Dan Buonamici secretary, Dave Skurkis treasurer, and executive committee members including Tony Stevens, Bob Nissen, Dan Westergaard, Don Lay and Nicholas Gadzekpo. Boca representative Bill Schaumburg sat in as a guest.

3. Approval of Minutes

Vice President Joe Kreidl presented the meeting minutes from both November 2001 and December 2001. The November meeting minutes were amended and then approved as amended, motioned by Dave Skurkis and seconded by Don Lay. The December meeting minutes were approved as submitted, motioned by Dan Buonamici and seconded by Dave Skurkis.

4. Treasurers Report

Tim Halik reported that Dave Skurkis has signed the necessary paperwork required to provide access to SBOC accounts as treasurer. Time Halik reported that the SBOC accounts are healthy and we have passed the necessary number of training institute registrations to cover training institute expenses. In addition, Tim Halik reported that the workbooks provided by BOCA, for the BOCA training institute day, will cost SBOC approximately \$2700.00. Dan Buonamici reported the expenses for the Building Science Corporation training institute day will be approximately \$3600.00. These expenses include airfare for Dr. Lstiburek and Dr. Yost, a Hotel room at the Lisle Hyatt, 2 rental cars for one day and the presentation. A motion was made by Tim Halik to accept these expenses, seconded by Bob Nissen, all were in favor.

COMMITTEE REPORTS

5. Membership

Tim Halik produced a "Town Map" that indicates all of the locations of the municipalities that hold SBOC membership. Dan Buonamici suggested identifying the municipalities within our membership area, that are not current members, and sending them SBOC membership forms as well as general information in effort to promote membership.

6. Programs and Trips

Tim Halik mentioned that the monthly programs are booked through April. Dan Buonamici confirmed that the April membership meeting and luncheon will be held at the new DuKane precast plant in Naperville. DuKane is providing a buffet lunch at no cost to our members. BOCA Rep. Bill Schaumburg mentioned that Dave Bowman from NES would be willing to speak at one of our monthly meetings.

7. Legislative

Dave Skurkis passed out a proposed amendment to Senate Bill #SB1697 (fire pump bill). Dave Skurkis handed out a task outline produced by Margaret Vaughn, outlining what she has done since the November ICCA meeting.

8. Scholarship

No report.

9. Training Institute

Tim Halik reported that the registrations for the 2002 Training Institute have exceeded 100 for each of the 5 days and that all expenses are covered. Registrations continue to come in daily. Tim Halik mentioned that we need volunteers to work the check-in tables. Dave Skurkis mentioned that we need volunteers for the mock legislative hearing on the first school day. Tim Halik mentioned that he was going to contact BOCA to see if SBOC needed to provide transportation for BOCA President Tim Ryan.

10. Newsletter

Tim Halik unveiled the "new look" newsletter. All agreed the fresh new look was professional and all were in favor of the new design.

11. Annual Meeting/Dinner Dance

There was some general discussion regarding the need to reduce SBOC costs of the event. Raising the attendance fee and moving the location were two suggestions.

12. Bylaws

No report.

13. Audit

No report.

14. ICCA

Dave Skurkis mentioned that the next ICCA meeting is to be held on March 19th in Hoffman Estates at B & F Technical Code Service's facility. Two ICCA delegates and two alternates need to be assigned.

15. Nominations

Tim Halik mentioned that this committee is to be elected by the general membership.

16. Bartels & Carlson Award

No report.

17. Annual Golf Outing

Tim Halik mentioned the possibility of finding a new course as suggested by NWBOCA. The date is set for Thursday June 6th. There was some general discussion regarding the importance of starting ASAP. Hole sponsors are needed and a letter campaign is to be started following the training institute. Dan Buonamici mentioned that it could be difficult to find a new course and work out the details with such little time. After discussion, all agreed to keep it at the same location as last year and work on a new location for next year.

17. Code Change

Tim Halik mentioned that we need to review the continuation of the SBOC Code as a model code. Should the SBOC Code be referred to as a reference guide or standard? There was some discussion as to whether or not we should bring this up for a membership vote. The topic was tabled until the March meeting.

18. New Business

The St. Patrick's Day parade details and the need for Building Officials to participate were discussed. Tim Halik suggested that we make a donation to ICCA to help offset the cost of parade participation. Dave Skurkis made a motion to donate \$100 to ICCA, seconded by Dan Westergaurd. All were in favor. BOCA Rep. Bill Schaumburg mentioned that many municipalities have not submitted code adoption survey information to the IBC.

19. Meeting Adjourned 12:07pm.

Motioned by Dan Buonamici, seconded by Dave Skurkis.



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Meeting Minutes for Suburban Building Official Conference Executive Committee Meeting March 21, 2002 Terrace Restaurant, Lombard, Illinois

1. Call to Order

The Suburban Building Officials Conference monthly meeting was called to order by President Tim Halik and commenced at 10:42 am.

2. Roll Call

Those present included officers Tim Halik president, Joe Kreidl vice president, Dan Buonamici secretary, Dave Skurkis treasurer, Jim Bandel past president, and executive committee members including Bob Nissen, Dan Westergaard, Don Lay and Nicholas Gadzekpo.

3. Approval of Minutes

A motion was made by Dave Skurkis to approve the January 17 meeting minutes. Seconded by Don Lay.

4. Treasurers Report

Tim Halik reported that this years training institute produced \$9695 in total profits.

COMMITTEE REPORTS

5. Membership

Dan Buonamici mentioned that the April membership meeting to be held at Dukane Precast is helping to promote membership. SBOC membership is required. This prompted 3 municipalities to either re-join or join for the first time. Dan suggested SBOC purchase Paper Direct software to produce membership promotional brochures. Dan Buonamici made the motion, seconded by Nicholas Gadzekpo, all were in favor. Paper Direct software not to exceed \$40. Don Lay suggested posting the membership application on the SBOC website. Don also suggested SBOC purchase some security software that would help prevent hackers from accessing and altering documents. Dan Westergaard offered to help make phone calls soliciting membership to SBOC.

6. Programs and Trips

Dan Buonamici reported over 60 people have reserved seats for the April membership meeting. (As of 4-17-02, 101 have been confirmed.) Dan Westergaard reported that he has 4 programs in the works for later in the year.

7. Legislative

Dave Skurkis reported school bill SB5780 got through committee and SB1674 was dead in the Senate rules committee. Dave mentioned that there was a proposal to leave it up to home rule because of problems with mutual aid agreements but for the most part SB1674 was dead for this year unless it gets attached to another bill. Dave suggested it would be a good idea to mention bills that are active at our membership meetings.

8. Website

Don Lay suggested SBOC purchase Adobe PDF software to protect information on the SBOC website. Don Lay made the motion to purchase the software not to exceed \$400. Dan Westergaard seconded, all were in favor.

9. Scholarship

Tim Halik reported that the training institute 50/50 cash raffles netted \$574 towards the annual SBOC scholarship. Collage of DuPage sent a letter of appreciation to SBOC for past scholarship donations and mentioned that a \$2500 scholarship pays for an entire year's attendance for one student. Jim Bandel made a motion to donate a \$2500 scholarship to the Collage of DuPage this year, seconded by Bob Nissen. All were in favor. Don Lay mentioned that it would be a good idea to promote the SBOC scholarship with a press release to local newspapers.

10. Training Institute

Tim Halik mentioned that keeping fees down by SBOC producing copies of handout material and workbooks, helped with the success of this years school. Special thanks to Tim Halik and the Village of Willowbrook, Dan Buonamici and the Village of Bolingbrook, Joe Kreidl and the City of Wheaton for volunteering to produce the copies. Tim Halik passed out a balance sheet outlining costs and profits from the training institute. BOCA CEO Paul Heilstedt sent a letter to SBOC thanking SBOC for the hospitality shown to both him and BOCA President Jim Ryan.

11. Newsletter

Tim Halik asked for input and contributions of information and content for the monthly newsletter.

12. Annual Meeting/Dinner Dance

Tim Halik passed out copies of the dinner menu from the Hyatt. The Lisle Hyatt is interested in housing our annual meeting and dinner dance this year. Dave Skurkis suggested locking in prices as soon as possible. Tim Halik and Bob Nissen to meet with Lisle Hyatt later this month.

13. Bylaws

Don Lay distributed copies of the latest draft of the revised bylaws. Bob Nissen and Don Lay that they are going to meet with the rest of the committee members in the near future to complete the final draft.

14. Audit

Joe Kreidl mentioned he was going to set up a meeting with Dan Buonamici and Dan Westergaard to review the last audit report.

15. ICCA

Dave Skurkis mentioned that the last ICCA meeting was attended by a large number of NWBOCA members. Dave said no one from IPOC was in attendance. He reported that SSBOA did not vote in favor of continuing the ICCA lobbyist efforts. Dave mentioned that ICCA has not received money totals from the supporting chapters so the lobbyist is on a month to month basis.

16. Nominations

Tim Halik mentioned that this committee is to be elected by the general membership.

17. Bartels & Carlson Award

Tim Halik mentioned that Roger Fox and Jim Kraustrunk had volunteered to be on this committee.

17. Annual Golf Outing

Tim Halik mentioned that Joe Kreidl has taken over the chair position for this committee. Dan Buonamici mentioned that he will begin his letter campaign soliciting hole sponsors and suggested that everyone do the same. Dan Buonamici gave Joe copies of sample letters used over the last couple of years.

18. Code Change

Dan Westergaard said he has some ideas on sections to add relative to mold. Dan suggested SBOC hold a code change hearing open to the membership.

19. New Business

Tabled until April meeting.

20. Meeting adjourned 11:58 pm.

Motioned by Don Lay, seconded by Jim Bandel.



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Meeting Minutes for Suburban Building Official Conference Executive Committee Meeting May 16, 2002 Terrace Restaurant, Lombard, Illinois

1. Call to Order

The Suburban Building Officials Conference monthly meeting was called to order by President Tim Halik and commenced at 10:50am.

2. Roll Call

Those present included officers Tim Halik president, Joe Kreidl vice president, Dan Buonamici secretary, Dave Skurkis treasurer, Jim Bandel past president, and executive committee members including Tony Stevens, Bob Nissen, Dan Westergaard, Don Lay and Nicholas Gadzekpo.

3. Approval of Minutes

Secretary Dan Buonamici presented the minutes from the March Executive Committee meeting. Motion to approve by Don Lay, seconded by Dave Skurkis.

4. Treasurers Report

Tim Halik reported that SBOC has \$16,829.55 in the checking account and \$9,921.40 in the savings account. SBOC spent \$775 to the accountant for tax preparation.

COMMITTEE REPORTS

5. Membership

Dan Buonamici mentioned that he spent the majority of his SBOC time this month working on the SBOC/NWBOCA Golf Outing and had no new news to report regarding membership.

6. Programs and Trips

Dan Westergaard reported that Icofyene Inc. will be giving a presentation on structural foam panels at the June membership meeting. Dan asked for suggestions on speakers for future meetings. He mentioned that there are still a couple of open months.

7. Legislative

Dave Skurkis reported that the IBC created a task force to look into the perceived problems associated with HB5780. Dave mentioned that ICCA lobbyist Margaret Vaughn reported that, at a recent IBC workshop, the AIA representative could not come up with any reasons why AIA of Illinois took a stance against the bill. She said she was going to produce a press release regarding the events that took place and the AIA stance. Dave reported that the bill providing for fire inspections of schools passed the house. He also commented that the Illinois Department of Public Health is re-thinking the plumbers registration act because of the mess it is creating at the State level.

8. Newsletter

Tim Halik asked for content submittals/suggestions.

9. Annual Meeting

Bob Nissan reported that he was waiting for the Lisle Hyatt to get back to him with a proposal for housing our next Annual event. Dan Buonamici reported that the Carlisle had sent him a contract securing the same prices as the last 3 years. Tim Halik mentioned that NWBOCA is willing to help promote the event.

10. Annual Training Institute

Joe Kreidl mentioned that he is assembling names of potential speakers.

11. Bylaws

Don Lay said he will make copies of the most recent draft of the bylaws so they can be presented to the SBOC membership for input. Jim Bandel made a motion to leave the current language in the most recent draft as is. Don Lay seconded the motion, all were in favor.

12. Code Changes

Dan Westergaard had no report. Some discussion started but due to lack of time, the discussion was tabled until the June meeting.

13. Audit

No report.

14. ICCA

Dave Skurkis reported that the ICCA convention went well. He mentioned that Margaret Vaughn gave a good presentation. There were roughly 60 attendees.

15. Scholarship

Bob Nissan and Tim Halik reported that SBOC received a letter from the President of the Collage of DuPage Foundation thanking SBOC for their continued support.

16. Bartels & Carlson Award

Bob Nissan mentioned that we should pool our thoughts and decide in the near future as to potential candidates. Bob also briefed everyone on the discussion at the last SBOC/NWBOCA joint meeting regarding the candidates for the Balm, Lee and Lind awards. Bob Nissan made a motion to nominate Rod Blane for the Baum award and Roger Fox for the Lee award. Nicholas Gadzekpo seconded the motion. All were in favor.

17. Annual Golf Outing

Dan Buonamici reported that he has secured donations in the form of foursomes with carts, for the Bolingbrook Golf Club, Boughton Ridge Golf Course and Village Greens Golf Course. Dan said that AmericInn of Bolingbrook also donated a free nights stay in a King whirlpool suite. Dan mentioned that he contacted 24 potential hole sponsors and that 5 were secured to date. Joe Kreidl reported that Jim Schifaletti backed out of sponsoring the beverage cart. Tim Halik mentioned registrations were trickling in. Tim Halik and DanBuonamici volunteered to shop for the \$300 in prizes approved by the SBOC executive committee.

17. Code Change

No report.

18. New Business

Due to lack of time, new business and old business were combined. Tim Halik mentioned that the joint meeting between SBOC and NWBOCA went well. Tim Halik said that the SBOC board members were going to be receiving polo shirts with SBOC emblems as recognition for their volunteer services. The SBOC executive committee as a whole recognizes that if this new tradition continues, we can use it as an incentive for others to get involved. As people ask about the shirts, committee members can explain what SBOC is and does, and in turn, educate those we come in contact with.

19. Meeting Adjourned 12:07pm.

Motioned by Dan Westergaard, seconded by Nicholas Gadzekpo. All in favor.



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Executive Committee Meeting
June 20, 2002
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2. Roll Call

Those present included officers Tim Halik president, Dan Buonamici secretary, Jim Bandel past president, and executive committee members including Dan Westergaard and Don Lay.

3. Approval of Minutes

Secretary Dan Buonamici presented the minutes from the March Executive Committee meeting. Motion to approve by Jim Bandel, seconded by Don Lay.

4. Treasurers Report

Tim Halik reported that the SBOC/NWBOCA Golf Outing was a success in the sense that we had good weather and everyone had a good time, however, due to low attendance the event failed to clear expenses, as a result SBOC lost \$831.00. Tim Halik recommended that since this was presented as a charitable event, we should donate \$500.00 to this year's charity, even though we did not realize a profit. We did not have a quorum at this meeting but 2 board members voted in favor by proxy prior to the meeting. Don Lay made a motion in favor of the contribution, Jim Bandel seconded the motion, all were in favor. Don Lay suggested we send out thank you letters to our sponsors.

COMMITTEE REPORTS

5. Membership

Dan Buonamici mentioned that he has started working on the SBOC membership brochures.

6. Programs and Trips
Dan Westergaard handed out an outline of the next 3 months speakers.
7. Legislative
Dave Skurkis was not in attendance but Tim Halik handed out a news article regarding HB5780 and the AIA of Illinois tactics, concerns and duplicitous approach contributing to the bill's failure.
8. Newsletter
Tim Halik asked for content submittals/suggestions. Dan Buonamici suggested that we include the HB5780 news article in the newsletter.
9. Annual Meeting
Tim Halik reported that the Lisle Hyatt beat the Carlisle's offer to house the event by roughly \$100, after first proposing a package nearly \$3000 more. The Hyatt also offered a block of rooms at a reduced rate for SBOC guests.
10. Annual Training Institute
No report.
11. Bylaws
Don Lay passed out copies of the final draft of the revised bylaws to all in attendance. Some typos were corrected and minor language changes were included for clarity. All present approved the draft copy. Tim Halik said he would contact the rest of the board members by phone for approval.
12. Code Changes
No report.
13. Audit
No report.
14. ICCA
No report.
15. Scholarship
No report.
16. Bartels & Carlson Award
No report.
17. Annual Golf Outing
See treasurer's report in these minutes.

18. Code Change

No report.

19. New Business

Tim Halik handed out copies of a SBOC letter of support for Roger Fox for the Walker S. Lee award. Tim Halik mentioned that Rod Blaine is not eligible for the Baum award due to his position with the ICC.

20. Old Business

No report.

21. Meeting adjourned 11:45 pm.

Motioned by Jim Bandel, seconded by Don Lay. All in favor.



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TREASURER

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Jimb0859@cs.com

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1. Call to Order

The Suburban Building Officials Conference monthly meeting was called to order by President Tim Halik and commenced at 10:50am.

2. Roll Call

Those present included officers Tim Halik president, Dan Buonamici secretary, Jim Bandel past president, Dave Skurkis treasurer, and executive committee members including Dan Westergaard, Bob Nissen and Don Lay.

3. Approval of Minutes

Secretary Dan Buonamici presented the minutes from the May and June Executive Committee meetings. Motion to approve May minutes by Bob Nissen, seconded by Dave Skurkis. Motion to approve the June minutes by Don Lay, seconded by Jim Bandel. All were in favor.

4. Treasurers Report

Tim Halik went over some of the items reported last month, for those who were not at the last board meeting. In addition, Tim mentioned that a \$500 ~~check was cut~~ for the Lisle Hyatt as a deposit for this year's annual meeting and dinner dance.

CHARGE TO CREDIT CARD

COMMITTEE REPORTS

5. Membership

Dan Buonamici mentioned that he has started working on the SBOC membership brochures. Dan Westergaard suggested that we call SBOC members to remind them of the upcoming membership meetings.

6. Programs and Trips

Dan Westergaard reviewed the list of upcoming speakers for the monthly membership meetings. Don Lay suggested we have members include their e-mail addresses on the sign in sheets at the monthly meetings, so we can e-mail meeting reminders. Dan Buonamici reported that, as a follow-up to our April meeting, Mustang Construction and Ducane precast would like to host a SBOC meeting out at the site in Bolingbrook where the concrete homes are being built. Dan said he will work out the details and put together the flyer.

7. Legislative

Dave Skurkis reported that ICCA lobbyist Margaret Vaughn attended the last Illinois Building Commission meeting and questioned the fact that the A. I. A. entered comments into the minutes from the IBC hearing, regarding HB5780, that were not discussed during the hearing.

8. Newsletter

Tim Halik asked for content submittals/suggestions. Don Lay mentioned that, due to the article in the newsletter, he received calls requesting SBOC shirts and hats. Jim Bandel suggested that we put a copy of the Collage of DuPage scholarship appreciation letter in the next newsletter.

9. Annual Meeting

Bob Nissen reported that the date and place has been secured. Dan Buonamici said that he would book the D. J. for the event.

10. Annual Training Institute

No report.

11. Bylaws

Don Lay handed out final draft copies of the amended bylaws. Tim Halik suggested that the bylaws be further amended to allow for laid off municipal employees to remain on the board through the end of the year as long as they are actively pursuing municipal employment. Jim Bandel made a motion to approve the bylaws as submitted. Dan Westergaard seconded the motion. All were in favor. Tim Halik said he would mail copies of the final draft to the SBOC membership. It will be discussed at the August membership meeting and voted on in September.

12. Code Changes

No report.

13. Audit

No report.

14. ICCA

Dave Skurkis reported that the next ICCA meeting will be held on August 20th. Dave Skurkis and Dan Westergaard will be in attendance representing SBOC.

15. Scholarship

A copy of the Collage of Dupage annual scholarship report was passed around. SBOC is listed in the report.

16. Bartels & Carlson Award

Bob Nissen mentioned that he will be organizing a committee meeting in the near future.

17. Annual Golf Outing

No report.

18. Code Change

No report.

19. New Business

Tim Halik passed out copies of a letter from BOCA, reviewing the ICC integration process.

20. Old Business

No report.

21. Meeting adjourned 11:42 pm.

Motioned by Jim Bandel, seconded by Bob Nissen. All in favor.



SUBURBAN BUILDING OFFICIALS CONFERENCE

BOCA INTERNATIONAL, INC., CHARTER CHAPTER #7
INTERNATIONAL CODE COUNCIL CHAPTER

**Meeting Minutes for Suburban Building Officials Conference
Executive Committee Meeting
August 15th, 2002
Terrace Restaurant, Lombard, Illinois**

2002 Board of Directors:

PRESIDENT

Tim Halik
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VICE-PRESIDENT

Joe Kreidl
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1. Call to Order

The Suburban Building Officials Conference monthly meeting was called to order by President Tim Halik and commenced at 10:58am.

2. Roll Call

Those present included officers Tim Halik president, Dan Buonamici secretary, Dave Skurkis treasurer, and executive committee members including Dan Westergaard, Bob Nissen, Tony Stevens, Nicholas Gadzekpo and Don Lay.

3. Approval of Minutes

Secretary Dan Buonamici presented the minutes from the August Executive Committee meeting. Tim Halik requested amending the minutes to state that the \$500 deposit for the dinner dance was charged on the SBOC credit card and not paid by check as stated in the minutes. Motion to approve July minutes as amended by Don Lay and seconded by Bob Nissen.

4. Treasurers Report

Tim Halik reported that the checking account had \$14,212.00 and the savings account had approximately \$10,000.00. Tim mentioned that we need to cut a \$500 charity golf outing check to a 9/11 related fund. Don Lay said he would find the address for the firefighters and police officer's survivor's fund.

COMMITTEE REPORTS

5. Membership

Dan Buonamici mentioned that he has started working on the SBOC membership brochure layout. Don Lay volunteered to help with the brochures. Tim Halik mentioned that Don Plass volunteered to contact department heads to promote attendance to SBOC meetings as an inexpensive form of attaining C.E.U's.

6. Programs and Trips

Dan Westergaard reviewed upcoming speakers. Dan also covered some of the requirements for providing C.E.U's at the monthly meetings. Dan Buonamici mentioned that he had already received over 30 reservations for the September meeting field trip.

7. Legislative

Dave Skurkis reported that Margaret Vaughn had purchased a block of \$25 tickets for an upcoming political fundraiser and that ICCA members were welcome to them at no charge.

8. Newsletter

Tim Halik asked for content submittals/suggestions. Board members mentioned that the newsletter is looking very professional and impressive.

9. Annual Meeting

Tim Halik and Bob Nissan met with the Hyatt Lisle to secure the dinner dance date and specifics. The Hyatt Lisle donated a weekend stay with brunch for the raffle.

10. Annual Training Institute

Dan Buonamici volunteered to call Dr. Joe Lstiberik and Rich Piccolo once the dates for the training institute were secured. Tim Halik volunteered to call BOCA.

11. Bylaws

Tim Halik reported that the bylaws were done and that we could vote on them at the September meeting.

12. Code Changes

No report.

13. Audit

No report.

14. ICCA

Dave Skurkis reported he and Dan Westergaard will be in attendance at the next ICCA meeting, representing SBOC.

15. Scholarship

No report.

16. Bartels & Carlson Award

Bob Nissen asked for nomination suggestions.

17. Annual Golf Outing

No report.

18. Code Change

No report.

19. New Business

Tom Rettenbacher mentioned that he is concerned about the bylaws, currently limiting the number of committee members. He suggested changing the wording to "minimum" or "at least" when referring to the number of members on each committee. Dan Westergaard made a motion to postpone or defer the vote on the bylaws until the October membership meeting. Dan Buonamici seconded the motion. All were in favor.

20. Old Business

Dave Skurkis suggested that ICCA initiate a movement to promote the development of code committees in municipal conferences.

21. Meeting adjourned 11:54 pm.

Motioned by Nicholas Gadzekpo, seconded by Dan Wetsergaard. All were in favor.



SUBURBAN BUILDING OFFICIALS CONFERENCE

BOCA INTERNATIONAL, INC., CHARTER CHAPTER #7
INTERNATIONAL CODE COUNCIL CHAPTER

**Meeting Minutes for Suburban Building Officials Conference
Executive Committee Meeting
September 19, 2002
Model Home, Plainfield, Illinois**

2002 Board of Directors:

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SECRETARY

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1. Call to Order

The Suburban Building Officials Conference monthly meeting was called to order by Tim Halik and commenced at 10:45am.

2. Roll Call

Those present included officers Tim Halik president, Joe Kreidl vice-president, Dan Buonamici secretary, Dave Skurkis treasurer, Jim Bandel past-president, and executive committee members including Tony Stevens, Robert Nissen, Dan Westergaard, and Don Lay. Those absent include Nicholas Gadzekpo.

3. Approval of Minutes

Dan Buonamici presented the minutes from the August Executive Committee meeting. Bob Nissen made a motion to approve the August minutes and seconded by Dan Buonamici.

4. Treasurer's Report

Tim Halik identified that the Charity Golf Outing held this past July did not make a profit, but in keeping with the intentions of this outing Tim has made a motion that SBOC donate \$500.00 toward the PBA Widow and Child Fund. Dan Buonamici made a motion to approve this recommendation and it was seconded by Bob Nissen. This fund has been set up to provide funding for police and firemen killed in the 911 event.

COMMITTEE REPORTS

5. Membership

Dan Buonamici identified that he is in the process of developing an SBOC Membership Brochure and Don Lay indicated that he will be able to do the graphic layout.

6. Programs and Trips

Tim Halik provided a list of upcoming events. Dan Westergaard has arranged for Kelly Reynolds to be the SBOC guest speaker at our November meeting, topic of discussion will be liability and building codes. As we anticipate a relatively good turnout for Mr. Reynolds presentation we are requesting an RSVP. Dan Westergaard is in the process of arranging our October speaker, the topic of discussion will be "Photo Luminescent Exit Signage and Striping".

Dan Buonamici has identified that he is in the process of coordinating the December entertainment schedule, Dan is anticipating an approximate \$300.00 fee for entertainment cost.

7. Legislative

Dave Skurkis presented a memo from ICCA lobbyist Margaret A. Vaughn dated September 16, 2002. Margaret's memo identified eight initiatives that were brought before the September 4th Legislative Committee Meeting and requested that SBOC discuss and decide which ones that we would like to pursue. Legislative initiatives include:

- 1) A statewide building code.
- 2) Continued work toward the passage of legislation currently in the form of House Bill 5780 (school inspections).
- 3) Support the following proposals being pushed by the Fire Safety Alliance.
- 4) Roofing Contractor Licensing Act.
- 5) Introduce legislation to make it easier for the public to obtain a list of enjoined contractors from the Office of the Attorney General.
- 6) Monitor rules for the Home Inspector Licensing Act which was passed this year in the form of House Bill 1805.
- 7) Resolve problems of SBC Ameritech not notifying customers of alarm circuit cut-off.
- 8) Continue to monitor and inform ICCA on all current legislation as it unfolds.

All the SBOC members that were present voted "yes" to continue all of the above legislative initiatives except for Item No. 3 in which the members were neutral. (See Attachment)

8. Newsletter

Tim Halik identified that he will need information regarding the Dinner Dance and slate of officers for the upcoming year. It is recognized that there will be two vacancies on our slate, Tim recommended every effort be made to notify members and request their participation in our upcoming SBOC year. Tim provided an overview, October slate is presented, November election of members is conducted and December we will have the installation of the new members.

9. Annual Meeting

Dave Skurkis identified that the ICCA Annual Meeting is scheduled for May 5, 6 and 7, 2003 at the Springfield Hilton. Perspective speakers include Ted Beeker, IEPA and update of the NFPA and ICC Codes.

10. Annual Training Institute

Dan Buonamici has identified that he has lined up Joe Lstiberik and topic will be similar to previous years regarding moisture infiltration of structures. Dan also identified he has Richard Piccolo with B & F Technical lined up to address two topics including the ICC Residential Code and the ICC International Code, one topic for each day.

11. By-Laws

No report.

12. Code Change

No report.

13. Audit

No report.

14. ICCA

No report.

15. Scholarship

No report.

16. Bartels and Carlson Award

No report.

17. Annual Golf Outing

No report.

18. New Business

No report.

19. Old Business

No report.

Meeting adjourned at 11:51 am. Motion made by Bob Nissen and seconded by Dan Buonamici, all were in favor.



SUBURBAN BUILDING OFFICIALS CONFERENCE

BOCA INTERNATIONAL, INC., CHARTER CHAPTER #7
INTERNATIONAL CODE COUNCIL CHAPTER

2002 Board of Directors:

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Meeting Minutes for Suburban Building Officials Conference Executive Committee Meeting October 17th, 2002 Terrace Restaurant, Lombard, Illinois

1. Call to Order
The Suburban Building Officials Conference monthly meeting was called to order by President Tim Halik at 10:45 AM.
2. Roll Call
Roll call was conducted by Dan Buonamici, those present included Tim Halik president, Dan Buonamici secretary, Dave Skurkis treasure. Executive Committee members including Jim Bandel, Dan Westergaard, Bob Nissen, Tony Stevens, Nicolas Gadzekpo and Don Lay. Absent was Joe Kreidl.
3. Approval of Minutes
Secretary Dan Buonamici presented the minutes from the August 15th Executive Meeting, Day Lay made a motion to approve the minutes as presented which was seconded by Dan Buonamici.
4. Treasurers Report
Tim Halik reporter that the checking account had \$15,003.44 and the savings account had \$9,943.81 for a total of \$24, 947.25.

COMMITTEE REPORTS

5. Membership
No news
6. Programs and Trips
WESTERGAARD
Dan Buonamici has coordinated to have Kelly Reynolds as our speaker for the month of November, topic will be legal liability. Dan is also in the process of assembling an SBOC brochure as another means of promoting our organization.
7. Legislative
Dave Skurkis provided an overview of IPOC activities; IPOC has requested that each organization identify which code they would promote as a State code. Dave went on to make a motion that SBOC support as promote the ICC family of Model Codes as the future state code.

Dave went on to identify that at the last ICCA meeting representatives from the Fire Officials are looking for a coalition and requested SBOC's support and backing for the fireworks legislation that is before the legislators at this time, all members were in agreement to support their efforts.

8. Newsletter

Tim Halik asked for content submittals/suggestions. Tim mentioned that 156 newsletters go out monthly. Tim Halik said that he needs the training institute registration form, class summaries and holiday luncheon flyer for the November newsletter. Dan Buonamici mentioned that he would have those completed and to Tim by November 1st.

9. Annual Meeting

Tim Halik reported that 72 tickets were sold as of October 15th. A motion was made to provide SBOC funds for 10 \$50 cash door prizes for this years annual meeting and dinner dance. The motion was made Dan Buonamici and seconded by Don Lay. All were in favor.

10. Annual Training Institute

Dan Buonamici reported that B&F Technical Code Services and Building Science Corporation was on board for this years training institute. Tim Halik volunteered to contact BOCA to set up a seminar for BOCA day. Don Lay and Bob Nissen volunteered to look into a speaker on stress relief and management.

11. Bylaws

Tim Halik recommended sending the SBOC bylaws to ICC for approval before adopting. There are concerns that they may not meet ICC regulations. Dan Westergaard suggested adopting the revised bylaws, subject to ICC approval since it is more than likely that ICC has not yet developed chapter bylaw regulations.

12. Code Changes

No report.

13. Audit

No report.

14. ICCA

Dave Skurkis reported he and Dan Westergaard will be in attendance at the next ICCA meeting, representing SBOC.

15. Scholarship

Tim Halik reported that the Collage of DuPage issued the last SBOC scholarship to 2 individuals. C.O.D. sent a letter to SBOC identifying the goals of the students. Invites to 2 complimentary events were included with the letter.

16. Bartels & Carlson Award

No Report.

17. Annual Golf Outing

Tim Halik reported that SBOC received a letter from the Patrolman's Benevolent Association thanking SBOC for their support and contribution of \$500 from this years golf outing.

18. Code Change

No report.

19. New Business

Tim Halik reported that SBOC received a reume' from Don Plass and a letter expressing his interest in becoming and SBOC Executive Board member. Tony Stevens mentioned that he would not be staying on the SBOC board in 2003.

20. Old Business

No Report.

21. Meeting adjourned 11:50 pm.

Motioned by Tim Halik, seconded by Dan Wetsergaard. All were in favor.