

SUBURBAN BUILDING OFFICIALS CONFERENCE

EXECUTIVE COMMITTEE

FEBRUARY 19, 1987

10:30 A.M.

* AGENDA *

- 1.) Call To Order
- 2.) Roll Call: Carpenter, Carlson, Bocek, Haberstich, Hornaday,
Prais, Pryce, Streicher
- 3.) Approval Of Minutes:
- 4.) Approval of Presidents Apointments to I.C.C.A.:
- 5.) Approval of Presidents Committee Appointments:
- 6.) Discussion of letter from Gerald Garofalow, Ridgefield Park,
New Jersey.
- 7.) Discussion of I.C.C.A. issues:
 - a.) 1987 Joint Meeting: what weekday?; into dinner hour?;
Bloomingdale (Indian Lakes Resort) as a site?; topics
of discussion?.
 - b.) 1988 Joint Meeting: Springfield as a site?; April
(Building Safety Week)?; Topics of discussion?.
 - c.) Contribution of funds to I.C.C.A. for mailing of
"Directory of Illinois Building Related Requirements".
 - d.) Miscellaneous I.C.C.A. items.
- 8.) Committee Reports:
 - a.) School Committee
 - b.) Program Committee
 - c.) Miscellaneous Committee Reports.
- 9.) Secretary's Report:
- 10.) Old Business:
- 11.) New Business:
- 12.) Adjournment

SBOC EXECUTIVE MEETING
February 19, 1987 - 10:35 A.M.

FILE

SHARKO'S

Meeting was called to order by President Blane.

Members present: Blane, Haberstich, Hornaday, Streicher, Prais, Carpenter, Bocek, Carlson. Tom Hawk also attended.

Members absent: Pryce.

Streicher moved, Bocek 2nd that minutes of December, 1986 meeting be approved. Motion carried.

President presented list of committees for 1987 which includes names of ICCA representatives. Prais moved, Carpenter 2nd that appointments be approved. Motion carried.

Discussion on Ad Hoc Committee was held. This committee was set up to coordinate procedures in connection with BOCA Conference in 1988, which is scheduled to be held in Schaumburg.

Discussion on matter of recommending Gerald Gacofalow as Treasurer of BOCA in July 1988-89. Haberstich moved, Carlson 2nd matter be tabled for discussion at a later date. Motion carried.

ICCA - Discussion held on what day and location to be selected for joint meeting in 1987. It was decided to hold meeting on the 3rd Thursday in September in place of SBOC regular meeting. Said proposal to be suggested to ICCA for action. Discussion will be suggested as to whether ICCA should also be involved with Federal regulations regarding buildings, environment, etc.

The matter of a joint meeting in 1988 was brought up with suggestion that it be held in Springfield in April as legislature was in session at that time. Said matter to be proposed to ICCA for action.

Matter of contributing funds for mailing of "Directory of IL Building Related Requirements" as discussed. Carlson move, Haberstich 2nd SBOC contribute \$100.00 (Include copy of SBOC application) to ICCA through John Hill. Motion carried.

Carpenter stated school program is in order and Carlson reported registrations were being received.

There being no further business, meeting was adjourned.

Submitted by,

Carl M. Carlson, Secy.-Treas.

CMC/cls

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Members absent: Pryce.

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Carpenter stated school program is in order and Carlson reported registrations were being received.

There being no further business, meeting was adjourned.

Submitted by,

Carl M. Carlson, Secy.-Treas.

CMC/cls

SUBURBAN BUILDING OFFICIALS CONFERENCE
Executive Committee
April 16, 1987
* Agenda *

Roll Call: Carpenter, Carlson, Streicher, Prais, Bocek, Haberstich,
Pryce, Hornaday.

Approval of Minutes:

- Business:
1. By-Laws Change
 2. Discussion on Annual Training Institute Fee and related policy.
 3. Audit Committee Report (Dan Murphy).
 4. Committee Reports.
 5. Secretary's Report.

Miscellaneous Business

Adjournment

SUBURBAN BUILDING OFFICIALS CONFERENCE

Executive Meeting

Thursday - 4/16/87
Sharko's

Meeting was called to order by President Blane.

Members Present: Blane, Bocek, Prais, Streicher, Pryce, Carlson, Haberstich.

Members Absent: Carpenter.

Dan Murphy also attended.

Pryce moved, Bocek 2nd that minutes of February 19, 1987 meeting be approved. Motion carried.

President stated By-laws changes are required to conform with IRS requirements relative to a tax-exempt status. Steicher, Chairman of Constitution and By-laws Committee, will call a meeting of that Committee.

Pryce moved, Streicher 2nd that school fee be returned to Rose with an explanation letter. Motion carried.

Bocek to prepare a statement regarding fees for Training Institute for retired members.

Streicher moved, Bocek 2nd that Annual Meeting Committee be allowed not over \$500.00 for restaurant down payment and not over \$300.00 for band. Motion carried.

Dan Murphy reported on Auditing Committee for 1986. He stated books and reports were all in order and recommended that Executive Committee approve said report. Committee approved report.

There was discussion on the BOCA Hospitality Room at hotel. Streicher moved, Pryce 2nd, that President Blane be allowed not over \$350.00 to purchase required materials and for a larger size room if required. Invitations to be extended to Illinois delegates. Motion carried.

There being no further business, Pryce moved, Streicher 2nd that meeting be adjourned. Motion carried.

Submitted by,


Carl M. Carlson, Secy.-Treas.

CMC/clb

SUBURBAN BUILDING OFFICIALS CONFERENCE

EXECUTIVE MEETING

Thursday, May 21, 1987

Sharko's - 11 A.M.

Meeting called to order by President Blane.

Members present: Blane, Streicher, Bocek, Carpenter, Carlson, Pryce.

Members absent: Haberstich, Prais, Hornaday.

Tom Hawk also attended.

Streicher moved, Bocek 2nd that minutes of April meeting be approved with stipulation that minutes show that Carpenter arrived late at the meeting. Motion carried.

President Blane reported that ICCA meeting was held in Darien on the 14th of May. It was brought up that in February S.B.O.C. agreed to contribute \$100.00 for ICCA mailing. Also, if mailed, check should be returned. If not it is not necessary to forward same as State Public Health Department paid for mailing.

Blane requested that Vince Quavedo be put on SBOC mailing list. He is Director of Building Safety, P.O. Box 3157, Bloomington, IL 61701

Discussion was held on having a reporter to ICCA newsletter. Blane to write secretary a letter to be mailed with next meeting notice.

Discussion was held on promoting certification of building officials on a voluntary basis and also to suggest that municipalities be encouraged to require such certification. Hawk to check with other states to determine best method of proceeding and also to encourage other members of ICCA to join in required action.

Streicher moved, Bocek 2nd that SBOC proceed with determining a method of procedure on certification. Motion carried.

Blane stated ICCA is planning on an annual meeting at Indian Lakes April 21, 1988, with the possibility of having a dinner following the meeting. Also, the possibility of a golf outing on the following day.

Next meeting of ICCA at Mokena, August 13, 1987. Blane announced that Joe Pecararo had passed away and that Blane had ordered flowers.

Bocek moved, Carpenter 2nd that SBOC purchase copy of video series for 1987 Code Update from BOCA to be rented to members at a cost of \$150.00 from BOCA. Motion carried.

The applications of Roger Wojtecki, Elevator Inspection Services; Jim Gustin, Warrenville; and Merle Carter, DeKalb Planning Department, were presented. Streicher moved, Bocek 2nd the applications be approved. Motion carried.

There being no further business, meeting adjourned.

CMC/cls

Submitted by,
Carl M. Carlson
Carl M. Carlson, Secy. -Treas.

SUBURBAN BUILDING OFFICIALS CONFERENCE

EXECUTIVE COMMITTEE MEETING

JUNE 18, 1987

*** AGENDA ***

- 1.) **ROLL CALL:** Carpenter, Carlson, Streicher, Prais, Bocek,
Haberstich, Pryce, Hornaday

- 2.) **APPROVAL OF MINUTES:** May 21, 1987

- 3.) **BUSINESS:**
 - A.) By Laws Change Update
 - B.) B.O.C.A. Conference
 - C.) House Bill #755 & Senate Bill #498

- 4.) **COMMITTEE REPORTS:**

- 5.) **SECRETARY'S REPORT:**

- 6.) **MISCELLANEOUS BUSINESS**

- 7.) **ADJOURNMENT**

SBOC EXECUTIVE MEETING

Thursday, June 18, 1987

11:15 A.M. Sharko's

Meeting was called to order by President Blane.

Members present: Carpenter, Carlson, Blane, Haberstich, Bocek, Hornaday. Tom Hawk also attended.

Members absent: Streicher, Prais, Pryce.

Bocek moved, Haberstich 2nd that minutes of May 21, 1987 meeting be approved with condition that reference to charge for use of VCR be changed to show \$150.00 was cost of VCR. Motion carried.

Secretary reported VCH tapes had been received. Haberstich moved, Carpenter 2nd that a \$10.00 charge be made for postage and handling to members who use them. Motion carried.

Blane reported he was working on By-Laws for purpose of complying with IRS regulations.

Discussion was held on BOCA Conference. Blane to use his room as hospitality room for a couple of evenings.

Matter of IL H.B. 755-S.B 498 requiring that local jurisdictions cannot inspect factory manufactured homes. Blane to contact representative and/or senator to express opposition to said bills. This was agreed to by all present.

Hawk reported that State Fire Marshall intends to adopt NFP 101.

Discussion was held on amount to be allowed for gifts at dinner dance. Haberstich moved, Bocek 2nd Committee be allowed a maximum of \$800.00.

Haberstich moved, Bocek 2nd that Financial Report dated 11-18-86 thru 6-1-87 be approved. Motion carried.

There being no further business, meeting was adjourned.

Submitted by,



Carl M. Carlson, Secy.-Treas.

CMC/cls

SBOC Executive Meeting 7-16-87

Meeting called to order by Vice President Carpenter.

Members present: Carpenter, Streicher, Bocek, Pryce, Haberstich, Prais, Carlson.
Also attending: Tom Hawk, Tom Rettenbacher.

Members absent: Blane, Hornaday.

Carlson reported that Blane had sent letters to various state legislators regarding bill to permit manufactured housing to be exempt from inspection. Tom Hawk reported that bills were defeated.

ICCA is seeking a reporter for SBOC to report to ICCA for a newsletter.

Dan Pryce reported that Annual Meeting arrangements have been finalized. The notice for registration to be included in August notice and extra notice in September.

Streicher reported he had arranged for a boat ride on Fox Lake on August 13th. He will notify those to be invited.

Discussion was held regarding the best way to organize for a hospitality room at next BOCA meeting. One idea was to prepare a list of SBOC members attending the Conference.

Rettenbach^{er} reported that two BOCA members were seeking the office of Treasurer for BOCA. He recommended that Garrafalo is a very capable person for the job. Action on recommendation was delayed until a later date when requests were received from the 2 possible candidates.

There being no further business, the meeting was adjourned.

Submitted by,



Carl M. Carlson, Secy.-Treas.

CMC/cls

SBOC Executive Committee Meeting

Thursday, August 20, 1987

11:00 A.M. - Sharko's

Meeting called to order by President Blane.

Members present: Blane, Bocek, Hornaday, Prais, Streicher, Carpenter, Carlson, Tom Hawk also attended.

Members absent: Pryce, Haberstich.

Secretary distributed minutes of June 18, and July 16, 1987 meetings. Streicher moved, Bocek 2nd minutes of June 18th meeting be approved. Motion carried. Prais moved, Streicher 2nd minutes of July 16th meeting be approved. Motion carried.

Blane presented copies of a letter from Gerard R. Garofalow of Ridgefield Park, N.J. requesting support of SBOC for his nomination as Treasurer of BOCA for the year of July 1, 1988 thru June 30, 1989.

Tom Hawk stated that he had been informed that Jack Donaldson of Michigan was also seeking the same post, but no request had been received from him. He also stated that Garofalow has served on numerous BOCA Committees with dedication and also on several committees in the Building Officials Association of N.J.

After considerable discussion, Streicher moved and Carpenter 2nd that Secretary prepare a Resolution to be presented to the membership at 12 o'clock meeting (this date) endorsing Garofalow for the position of Treasurer of BOCA. Said Resolution to be submitted to the BOCA Nominating Committee. Election to be held at annual BOCA meeting in June 1988. Motion carried.

Secretary reported that there were several members who have not yet submitted their 1987 dues. It was suggested that perhaps a letter further requesting that dues be paid, and/or additional phone calls be made reminding members that dues are past due.

There being no further business, meeting was adjourned.

Submitted by,



Carl M. Carlson, Secy.-Treas.

CMC/clis

SBOC Monthly Meeting
Thursday, August 20, 1987
Sharko's, 12 Noon

President Blane called the meeting to order.

He announced that the Executive Committee had requested that he announce the fact that said Committee had considered the request of Gerald R. Garofalow for the endorsement of his bid for the position of Treasurer of BOCA for the year of July 1, 1988 thru June 30, 1989. He also announced that the Executive Committee recommended to the membership that the Secretary prepare a resolution to be submitted to the Nominating Committee of BOCA endorsing said Gerald R. Garofalow for the position of Treasurer of BOCA.

Carpenter moved, Little 2nd that said endorsement be approved. Motion carried unanimously.

An interesting program was presented by Larry Lincoln of Julie (Joint Utility Locating Information for Excavation).

Following said program the meeting adjourned.

Submitted by,

Carl M. Carlson

Carl M. Carlson, Secy.-Treas.

CMC/cls

SBOC EXECUTIVE MEETING
September 17, 1987 - 11 A.M.
Sharko's

Meeting called to order by Vice President Carpenter.

Members present: Carpenter, Haberstich, Hornaday, Streicher, Carlson, Pryce, Bocek appeared later.

Members absent: Prais, Blane.

Streicher moved, Pryce 2nd that minutes of August meeting be approved.
Motion carried.

Secretary brought up the matter of delinquent members. After some discussion Streicher moved, Haberstich 2nd that names of those who are delinquent in payment of dues be deleted from mailing list with no letter sent. Motion carried.

Tom Hawk appeared and stated that ICCA was planning the annual meeting to be held in April in Bloomingdale.

Pryce moved, Hornaday 2nd that two complimentary tickets be sent to Shanahan for dinner dance. Motion carried.

There being no further business, meeting was adjourned.

Submitted by,



Carl M. Carlson, Secy.-Treas.

CMC/cls

SBOC Executive Meeting

Thursday, 10-15-87

Sharko's

Meeting was called to order by President Blane.

Members present: Blane, Haberstich, Hornaday, Pryce, Bocek, Streicher, Carpenter, Carlson & Prais.

Tom Hawk arrived later.

Streicher moved, Prais 2nd minutes of September meeting be approved. Motion carried.

President submitted names of Nominating Committee: Streicher, Chairman; Wes Rose; William Dettmer; Mike Little. Pryce moved, Prais 2nd appointments be approved. Motion carried.

Pryce stated that Bernice Carlson had purchased materials for and was making up 20 centerpieces for dinner dance, but due to lesser numbers being registered had suggested that those centerpieces remaining be raffled off. Prais moved, Haberstich 2nd that this be permitted. Motion carried.

Secretary presented application of Kirk Grundahl for membership. Haberstich moved, Prais 2nd the application be approved. Motion carried.

President brought up request from Tom Hawk for support in seeking re-election, in '88, as a member of the BOCA Executive Committee. Pryce moved, Haberstich 2nd that secretary prepare a resolution to the Nominating Committee. Motion carried.

There being no further business, meeting was adjourned.

Submitted by,



Carl M. Carlson, Secy.-Treas.

CMC/cls

SUBURBAN BUILDING OFFICIALS CONFERENCE
EXECUTIVE COMMITTEE MEETING
NOVEMBER 19, 1987

* AGENDA *

CALL TO ORDER:

ROLL CALL: Carpenter, Carlson, Streicher, Prais, Bocek,
Haberstich, Pryce, Hornaday

APPROVAL OF MINUTES: October 15, 1987 Meeting.

BUSINESS:

- ✓ 1.) Request of Henry L. Green for S.B.O.C. support in B.O.C.A. election.
- ✓ 2.) Request of John Shury (through Donald Burger of Country Club Hills) for S.B.O.C. support in B.O.C.A. election.
- ✓ 3.) Nominations Committee Report .
- 4.) Miscellaneous Committee Reports.

SECRETARY'S REPORT:

MISCELLANEOUS BUSINESS:

ADJOURNMENT:

SBOC EXECUTIVE BOARD

Thursday, November 19, 1987

11:00 A.M. - Sharko's

Meeting called to order by President Blane.

Members present: Blane, Carlson, Haberstich, Prais, Carpenter, Streicher, Bocek Hornaday, Pryce.

Tom Hawk also attended.

Secretary presented minutes of 10-15-87 meeting. Pryce moved, Carpenter 2nd minutes be approved. Motion carried.

President presented a letter from Henry L. Green, Director of Construction Codes in the State of Michigan, seeking support for nomination to be a member of BOCA Board of Directors. Haberstich moved, Pryce 2nd that the matter be delayed for action for a month to obtain further information regarding present membership of said Board of Directors. Motion carried.

President presented a letter on behalf of John Shury of Matteson, for support for nomination to BOCA Board of Directors. After discussion, Streicher moved, Pryce 2nd that President write a letter to Shury stating that SBOC Executive Board is not in a position at this time to approve the request. Motion carried.

Secretary brought up the matter of a computer to take care of mailing lists, for all meetings and other possible uses. He was requested to check with Colleen to ascertain what type of computer she has operated. (Also financial?)

Hawk reported on ICCA meeting. He stated that Haberstich is working on matters pertaining to annual meeting. Also, that the greater part of the program will consist of State legislation.

President Blane thanked all members for their help during his term as President.

There being no further business, meeting was adjourned.

Submitted by,



Carl M. Carlson, Secy.-Treas.

CMC/cls

SBOC ANNUAL MEETING
Thursday, November 19, 1987
Sharko's - 1:00 P.M.

Meeting called to order by President Blane.

There were 51 persons in attendance.

President announced that this was the date as provided in the By-Laws for election of officers and called on the Chairman of the Nominating Committee to present the slate as agreed upon by that Committee.

Robert Streicher, Chairman, presented the following names as selected by the Committee:

President - James Carpenter, Winfield
Vice-President - Richard Haberstick, Bloomingdale
Secy.-Treas. - Carl M. Carlson, Batavia
Alternate Secy.-Treas. - Michael Little, Downers Grove
Executive Board - Byron Prais, Lake Forest
William Bocek, Woodridge
Dan Pryce, Oak Lawn
Charles Hornaday, Carol Stream
James Krautstrunk, Countryside

Rod Blane is automatically a member of the Executive Board for one year as Past President.

President Blane called for nominations from the floor three (3) times. Motion was made and 2nd that nominations be closed. Motion was made and 2nd that Secretary declare a unanimous vote for nominees as presented. Both motions carried.

President-elect Carpenter presented President's Plaque to Past-President Blane.

Following this a very interesting program was presented by Art King of Material Service Corp.

Meeting was adjourned.

Submitted by,


Carl M. Carlson, Secy.-Treas.

CMC/cls

SBOC EXECUTIVE COMMITTEE

Thursday, December 17, 1987

President Carpenter called the meeting to order.

Members present: Carpenter, Blane, Haberstich, Prais, Carlson, Pryce, Bocek, Krautstrunk appeared at 11:30 A.M.

Member absent: Hornaday.

Tom Hawk also attended.

Blane moved, Haberstich 2nd that minutes for November 19, 1987 meeting be approved. Motion carried.

Pryce moved, Haberstich 2nd that the minutes for the Annual meeting, November 19, 1987, be approved. Motion carried.

President read letter to John Shury regarding his request for recommendation to be nominated for membership on BOCA Executive Board. Copy of said letter attached, is made a part of these minutes.

President read letter regarding request of Henry L. Green for support in being nominated for membership on BOCA Executive Board. Haberstich moved, Bocek 2nd that SBOC support his request. Motion carried, and Secretary to prepare a Resolution for signature by President and Secretary-Treasurer.

Discussion on membership dues was held. It was suggested that if dues are not received by March, that Membership Committee make calls regarding payment of dues.

President presented list of various committees Chairmen as follows:

It was suggested that each member attending meeting today be requested to sign a list if he or she desires to serve on any committee.

Hawk suggested that two representatives and two alternate representatives be appointed to represent SBOC at ICCA meetings. President then appointed Carpenter and Blane as representatives, and Haberstich and Tom Hawk as alternates. Carlson moved, Bocek 2nd that appointments be approved. Motion carried.

Bocek reported arrangements have been made to hold Annual School at Sharko's the first four Thursdays in March. Haberstich reported Committee was attempting to set up a field trip to USG factory.

Discussion was held on computer for secretary. Haberstich and Blane to check into matter and report back.

Secretary presented application of John Schury and John L. Donnelly for membership. Haberstich moved, Blane 2nd that applications be approved. Motion carried.

There being no further business, meeting was adjourned.

Submitted by,



Carl M. Carlson, Secretary-Treasurer