

APPR. 1/27/81

SUBURBAN BUILDING OFFICIALS CONFERENCE

Minutes - Executive Committee
January 15, 1981

Meeting called to order by President Koziol.

Members present: Koziol, Madden, Pecoraro, Hawk, Carlson, Rose.

Pecoraro moved, Hawk 2nd minutes of Executive Meeting of December 18, 1980 be approved and also minutes of monthly meeting of December 18, 1980 be approved. Motion carried.

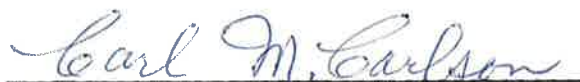
Secretary reported all committee members names have been submitted except for Constitution and By-laws, and Auditing.

Madden reported on progress of Training Institute. He stated programs were complete except for 1/2 day program. Discussion was held on fees for Institute. Madden moved, Rose 2nd that fees be established at \$12.00 per session and \$45.00 for all 4 sessions if registered by February 23rd. After February 23rd fees will be \$15.00 per session or \$55.00 for 4 sessions. Motion carried.

Rose reported that several members of his committee desired to change location of monthly meetings to another place. He further reported that his committee will have the complete program for the period of April, 1981 thru February, 1982 ready by the 1st day of the Training Institute.

Discussion was held on proposed changes in the ICCA Constitution By-laws. It was decided to call a special Executive meeting during the last week of January to finalize the proposals.

There being no further business, the meeting was adjourned.


Carl M. Carlson, Secy.-Treas.

CMC/clS

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Carl M. Carlson, Secy.-Treas.

CMC/clS

SUBURBAN BUILDING OFFICIALS CONFERENCE

EXECUTIVE MEETING

January 27, 1981 - 10:00 A.M.

SHARKO'S

Meeting was called to order by President Koziol.

Present: Koziol, Shanahan, Hawk, Madden, Rose, Carlson, Krautstrunk, Rettenbacher.

The Secretary presented the minutes of the Executive Meeting of January 15, 1981. Hawk move, Rose 2nd minutes be approved. Motion carried with one abstention.

Shanahan pointed out the reason for proposing changes in By-Laws was that ICCA appeared to be losing its identity as an umbrella group for the other code groups which originally formed ICCA.

Discussion was held regarding the proposed amendments as submitted by Glienke and Koziol and the Northwest Building Officials and Code Officials Conference.

Various suggested changes were made. Carlson moved, Rettenbacher 2nd that the attached proposal be submitted to IPOC and NWBO and CAC for review. Motion carried.

There being no further business, the meeting was adjourned.


Carl M. Carlson, Secy.-Treas.

CMC/clS

SUBURBAN BUILDING OFFICIALS CONFERENCE

Monthly Meeting, Thursday, February 19, 1981
Sharko's - Villa Park

Meeting was called to order by President Koziol.

63 persons attended the meeting.

Joe Salerno of Niles stated that BOCA has requested nominations for the Al Baum award to be presented at the Annual Meeting in June. He then moved that Tom Rettenbacher be nominated for that honor. The motion was 2nd by Carl Carlson. Motion carried.

The president then asked for further nominations. John Code of Oak Lawn moved and Jim Krautstrunk of Montgomery seconded that Carl M. Carlson be nominated. Motion carried.

President Koziol then asked for further nominations. There being none, he announced that vote should be by secret ballots.

Buell Dutton suggested that a committee be appointed to help with procedures in presenting nomination to BOCA. President Koziol then appointed the following committee: Pat Shanahan, Chairman; Wes Rose, John Cody, Buell Dutton, and Walter Abrant. Dan Murphy moved, Mike Little 2nd nominations be closed. Motion carried.

Ballots were distributed by above named committee. Following voting, said committee collected and tallied ballots with the following results:

Carlson - 36 votes
Rettenbacher - 16 votes
Howard Smith - 1 vote
Ken Koester - 1 vote

Joe Salerno moved, Charles Hornaday 2nd that secretary record a unanimous vote for Carlson. Motion carried.

Following the voting a very interesting program was presented by David Reagon, Field Services Director for the Illinois Municipal Retirement Fund.

There being no further business, the meeting adjourned at 2 P.M.

Submitted by,



Carl M. Carlson, Secy.-Treas.

CMC/clis

SUBURBAN BUILDING OFFICIALS CONFERENCE

Executive Meeting
Sharko's - March 3, 1981

Meeting called to order by President Koziol.

Present: Koziol, Shanahan, Rettenbacher, Madden, Rose, Carlson, Hawk.

Koziol updated committees on ICCA session at Joliet on 2-24-81. He also informed the committee that a meeting will be held on May 5, 1981 at Joliet.

Koziol stated he would request meeting of SBOC members relative to ICCA at last session of school.

Discussion was held relative to appointing two members to serve on ICCA Board.

1. Either appointment by President and approved by Executive Committee.
2. Appoint by Executive Committee.
3. Elect at Annual Meeting by membership.
4. President and Vice President could serve.
5. Past President could serve.

Rose moved, Rettenbacher 2nd that President appoint two members to ICCA Board this year (to be approved by Executive Committee). Motion carried.

Rettenbacher suggested President should be on said committee. Koziol then stated in addition to himself he would appoint Pat Shanahan until November election of SBOC. Rose moved, Hawk 2nd appointments be approved. Motion carried.

Koziol stated Illinois Fire Inspectors Assoc. has invited SBOC to a joint meeting to be held May 22, 1981 and to cancel SBOC meeting for the 21st of May.

Meeting was adjourned.

Submitted by,


Carl M. Carlson, Secy.-Treas.

CMC/clS

SUBURBAN BUILDING OFFICIALS CONFERENCE

Meeting - 3/26/81 - Sharko's - P.M.

Following Training Institute session a meeting of membership was held.

Meeting was called to order by President Koziol.

There were approximately 107 members present.

Koziol referred to ICCA proposed By-Laws. He said he desired uniformity of SBOC membership. Thomas Rettenbacher moved, Bob Callahan 2nd proposed By-Laws. Motion carried.

Koziol then stated he would like suggestions as to methods of choosing representatives to ICCA. There were 8 methods of choosing suggested.

Rettenbacher suggested that a mailing be made. Degner moved, Rettenbacher 2nd that a mailing to membership be made of said 8 methods. Motion carried. (See methods on attached meeting notice.)

Meeting was adjourned.

Submitted by,



Carl M. Carlson, Secy.-Treas.

CMC/cls

Suburban Building Officials Conference

AFFILIATED WITH BUILDING OFFICIALS CONFERENCE OF AMERICA

719 S. BATAVIA AVE.

GENEVA, ILLINOIS 60134

PRESIDENT:
 RICHARD SKODA, WESTERN SPRINGS 1973

VICE PRESIDENT:
 ROBERT KOPF, HOMEWOOD

PAST PRESIDENT:
 E. KARL FAITZ, OAK LAWN

EXECUTIVE COMMITTEE:
 PETER H. BILLING, CAROL STREAM
 MICHAEL T. LITTLE, VILLA PARK
 RICHARD KOZIOL, GLENVIEW
 THOMAS L. TYLER, HINSDALE
 PATRICK BRIDGES, EVANSTON

CARL M. CARLSON
 KANE COUNTY
 SEC. AND TREAS.

Minutes of the Joint Meeting of the
 Annual Meeting Committee and Executive Committee
 April 23, 1981

In Attendance: Richard Koziol, President SBOC
 James Krautstrunk
 Wes Rose
 Carl Carlson
 Frank Hruby
 Bill Bocek
 Mike Little
 Dick Skoda

The Executive Board approved the Annual Meeting Committee's recommendation to have the dinner dance at the Carriage Green Country Club, 8700 Carriage Green Drive, Darien, Illinois, phone 852-3400. Carl Carlson, SBOC Secretary-Treasurer will send a \$50.00 deposit to Mr. Ed Staffan.

The dinner meeting will be held on October 16, 1981. The total price per person for a complete seven course dinner with hors d'oeuvres and one hour cocktails before and three hours of open bar afterwards comes to \$24.78 per person. The tickets will be priced at \$15.00 per person and the SBOC will pick up the difference of \$9.78 per ticket.

We discussed the band for the evening. Frank Hruby contacted the "Small Fortune", a five piece band, whose fees were \$525 for three hours of music. The executive committee suggested that we try and get a music group for approximately \$350. Mike Little and Bill Bocek were going to look into some other groups.

Carl Carlson is going to take care of tickets for the annual meeting and his ^{WIFE} daughter is going to make the corsages for the ladies. The next committee meeting will be held in Buffalo Grove. Date and time yet to be determined.

Richard J. Skoda

Richard J. Skoda, Chairman
 Annual Dinner Meeting Committee

RECEIVED
 Kane County Building Dept.

APR 27 1981

SUBURBAN BUILDING OFFICIALS CONFERENCE

Minutes - Monthly Meeting
June 18, 1981
Tivoli Restaurant - Thornton, IL

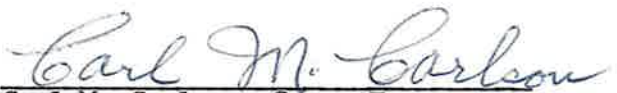
The meeting was called to order by President Koziol.

Koziol stated that BOCA Conference was to be held at Hartford, Connecticut, June 21 thru June 26, 1981. He further stated that Thomas Rettenbacher's term on the Executive Committee of BOCA would expire at the end of June. Koziol then asked for support of SBOC membership to recommend Rettenbacher's nomination for a second term.

John Davis moved, Jim Krautstrunk 2nd that the secretary send a letter to the BOCA Nominating Committee stating that the membership of SBOC recommended that Thomas Rettenbacher be nominated for a second term on the BOCA Executive Committee. Motion carried.

Koziol stated that the Illinois Firemens Protective Association has decided to join SBOC and plumbers association is presently considering such a move.

There being no further business, the meeting adjourned.


Carl M. Carlson, Secy.-Treas.

CMC/clis

June 19, 1981

TO: The Nominating Committee of BOCA

FROM: Carl M. Carlson, Secretary-Treasurer of Suburban Building Officials Conference

The Suburban Building Officials Conference, at its regular monthly meeting on June 18, 1981, unanimously passed a motion to recommend that Mr. Thomas F. Rettenbacher of Elk Grove Village, Illinois, be nominated for a second term on the Executive Committee of the Building Officials and Code Administrators, International, Inc., election to be held during BOCA Conference June 21-26, 1981.

Sincerely,

SUBURBAN BUILDING OFFICIALS CONFERENCE

Carl M. Carlson, Secy.-Treas.

CMC/clc

SUBURBAN BUILDING OFFICIALS CONFERENCE

Executive Meeting
July 16, 1981 - 9 A.M. - Sharko's

Meeting called to order by President Koziol.

Present: Koziol, Hawk, Shanahan, Rettenbacher, Pecoraro, Carlson & Rose

Absent: Krautstrunk & Madden

George Evanovich of Kane County also attended, Howard Smith joined at 11 A.M.

Carlson read a letter from John R. Brezezinski of Madison, Wis. requesting permission to reproduce the SBOC Building Code in a book on housing which he is composing. Following discussion, it was decided to seek further information as to the writer's intention. Rettenbacher moved, Shanahan 2nd that based on past policy SBOC deny the reproduction in its entirety, but would have no objection making reference to the code. Also if writer wishes to discuss the matter further, the Executive Committee would be willing to meet with him. Motion carried.

Hawk moved, Rose 2nd June minutes be approved. Motion carried. Shanahan abstained. Shanahan moved, Hawk 2nd financial statement ending May 10, 1981 be approved. Motion carried.

Koziol reported that the Illinois Fire Inspectors' Association applied for membership in ICCA. Koziol requested opinion of SBOC committee on the matter of the Illinois Plumbers Association and Illinois Sanitarian Association joining ICCA. Hawk Moved, Rettenbacher 2nd that this group authorize ICCA executive members to accept or reject membership to ICCA of Illinois Fire Inspectors' Association and Illinois Sanitarian Association based on their conformance with provisions of ICCA By-Laws. Motion carried.

Koziol brought up matter of Fire Safety Act of 1981 to be considered by state legislature. No action taken.

Koziol presented 8 alternative ways of electing executive members to the ICCA board. Carlson moved, Shanahan 2nd that SBOC Executive Committee appoint President and Past President of SBOC as representatives to ICCA Board. Motion carried.

Committee Reports: Annual Meeting - Provisions complete except for band.
Auditing - No action required till end of year.
Bartel Memorial - Smith stated he would like to have nominations from members.
BOCA Code Changes - No action, but Rettenbacher suggested this Committee be appointed a year earlier to meet BOCA change cycle.
Civic Emergency - Pecoraro stated he has studied types of ordinances relative to cities covering outside inspectors with insurance. A committee meeting to be called in October.
Code Changes - Hawk reported he has received request for interpretations. No requests for changes have yet been received. He will prepare a form for submitting requests.
Constitution & By-Laws - Shanahan reported no meetings have been held.
Historical - No report.
Legislative - No report.
Program & Field Trip - Rose reported a field trip planned for August 27, 1981. Bus needed at \$162.98 to Flexicore plant. Rose moved, Carlson 2nd that SBOC pay for bus for field trip not to exceed the \$162.98. Motion carried.

Rose reported that October meeting would be to an electrical plant in Elgin.
Swimming Pool Code Committee - Carlson reported communications are being received from NSPI. No meeting has yet been held with their group.
Training Institute Committee - No report.

Koziol recommended that Shanahan be appointed as chairman of BOCA Code Changes Committee and Rettenbacher as Co-chairman, to function as such until the end of July, 1982. Carlson moved, Rettenbacher 2nd that recommendation be approved. Motion Carried.

Koziol appointed Wes Rose to BOCA Code Changes Committee. Shanahan moved, Hawk 2nd appointment be approved. Motion carried.

There being no further business, meeting adjourned at 11:50 A.M.

Submitted by,


Carl M. Carlson, Secy.-Treas.

CMC/clb

SBOC EXECUTIVE COMMITTEE MEETING
WEDNESDAY, SEPTEMBER 2, 1981
Sharko's - 9:00 A.M.

APPR. 9/30/81

Roll: Present: Shanahan, Koziol, Pecorraro, Hawk, Carlson, Rose, Madden, Rettenbacher.
Absent: Krautstrunk

Meeting was called to order by President Koziol.

Shanahan moved, Hawk 2nd that July minutes be approved. Motion carried.

Koziol presented names for nominating committee: Shanahan, Chairman; Carlson, Co-Chairman; Dick Skoda, Robert Kopf, Fred Ackmann, Howard Smith, Frank Hruby.
President requested secretary to notify above members.

Koziol stated J. Carpenter of Romeoville would like to be active on a committee of SBOC.

Secretary reported he had information on dinner dance to be held October 16, 1981.

President presented information on proposed Fire Safety Act of 1981 and resolution accompanying same. Shanahan moved, Rettenbacher 2nd matter be held over for further discussion at a committee meeting, on September 30, 1981, 9 A.M. at Sharko's.
Motion carried.

President Koziol requested secretary to send a check to ICCA secretary in the amount of \$1.00 per municipality member. Hawk moved, Rose 2nd above matter be accomplished.
Motion carried.

President Koziol reported on procedures of ICCA meeting held Tuesday, September 1, 1981.

Illinois Fire Inspectors Association was accepted into ICCA membership. Other associations are being contacted with a view to membership.

Discussion had been held on ICCA possibly being a charter chapter of BOCA. No action was taken.

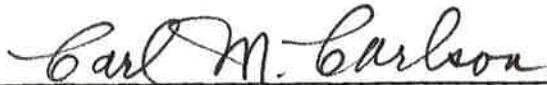
Koziol reported that Walter Abrant, former secretary-treasurer of ICCA, has failed to turn over funds of ICCA to the present secretary-treasurer, Gary Sanberg.

ICCA had requested Koziol to notify Executive Committees of IPOC, NWBOC & SBOC regarding the matter and that such letter be referred to all members of those organizations. Discussion revealed that SBOC Executive Committee felt that such letter not be sent to all members, but to Executive Committee members only. Hawk moved, Rettenbacher 2nd that secretary send registered letter to invite Abrant to attend meeting of this committee on September 30, 1981 to discuss matter of ICCA funds. No further action to be taken by this group until said September 30th meeting. Motion carried. Shanahan nay.

Check to go to Gary Sandberg - City of Peoria - City Hall - 419 Fulton Street - Peoria, IL 61602.

Meeting adjourned.

Submitted by:



Carl M. Carlson, Secy.-Treas.

SUBURBAN BUILDING OFFICIALS CONFERENCE
Executive Meeting
Wed., Sept. 30, 1981
9 A.M. -Sharko's

Meeting called to order by President Koziol.

Present: Koziol, Rettenbacher, Krautstrunk, Carlson, Shanahan, Hawk,
Pecoraro, Rose.

Shanahan reported that Abrant had submitted a check covering balance of ICCA funds. Koziol explained that a stop had been put on funds, but this would be cancelled. The amount was \$828.36. Koziol thanks Abrant for cooperation.

Koziol also stated he was communicating with other organizations relative to membership in ICCA.

Discussion was held on various possible programs to be presented at regular monthly meetings.

Further discussion was held on promoting unity among other organizations that would be eligible for membership in ICCA.

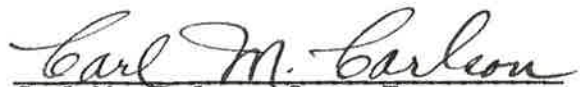
Rettenbacher moved, Rose 2nd that SBOC recommend that ICCA not seek affiliation with any national code organization at this time. Motion carried.

Koziol requested directive from this committee relative to school building construction. Shanahan moved, Pecoraro 2nd that SBOC recommend same resolution as IFPA relative to Fire Safety Act of 1981 with exception that caps be eliminated on titles in paragraph 5. Also that a recommendation be made to ICCA to adopt the same resolution. Motion carried.

Rettenbacher moved, Pecoraro 2nd that minutes of Sept. 2, 1981 be approved. Motion carried.

Shanahan moved, Rettenbacher 2nd that meeting be adjourned. Motion carried.

Submitted by,


Carl M. Carlson, Secy.-Treas.

CMC/clS

SUBURBAN BUILDING OFFICIALS CONFERENCE

EXECUTIVE COMMITTEE MEETING - 9 A.M.

November 19, 1981

Present: Koziol, Rose, Pecoraro, Hawk, **Carlson**, Shanahan, Krautstrunk.

Executive Minutes - 9-10-81

Hawk Moved, Rose 2nd Executive Committee Minutes of 9-30-81 be approved.
Motion Carried.

Associate Members

Hawk moved, Pecoraro 2nd that Federal Sign and Dow Chemical be admitted as associate members. Motion carried.

Financial Statement

Rose Moved, Hawk 2nd financial report ending November 2, 1981 be accepted as presented. Motion carried.

BOCA President

Discussion was held on having Gerald Jones, President of BOCA, attend SBOC Training School in March, 1982. Further communication with School Committee will determine which date he will be invited.

Nominations

Shanahan reported on action of Nominating Committee.

President: Thomas Rettenbacher, Vice-President: Wesley Rose

Secretary-Treasurer: Carl M. Carlson

Executive Committee: Richard Koziol, Thomas Hawk, Daniel Murphy, William Bocek,
Joseph Salerno, Frank Madler

Committee also recommended that new president appoint Mike Little as assistant to Secretary-Treasurer.

State Board of Education

Koziol reported on his communication with Mr. Glen Rubenking, architect for the Illinois State Board of Education, relative to having a building official on the advisory board for school safety. He stated no reply has as yet been received. Shanahan stated he would contact a Federal Supervisor of such safety committees to determine if an appointment of a building official to the committee is possible.

Thanks to Elgin

Koziol reported he had forwarded thanks to the City of Elgin for providing a bus for the SBOC at the October meeting.

ICCA

Koziol submitted copies of agenda of ICCA meeting held November 12, 1981.
Pecoraro submitted copies of new letterhead for ICCA.

Building Code and Safety Week

Discussion was held on possible proposed changes of ICCA By-Laws relative to fees charged associate members of ICCA. Shanahan moved, Rose 2nd that this committee approve an amendment providing for a fee of \$1.00 per municipality with a maximum of \$100.00 per association. Motion carried.

Shanahan moved, Pecoraro 2nd that ICCA pursue the idea of setting up a "Building Code and Safety Week" for promoting public relations in building departments.
Motion carried.

SBOC Attendance

Discussion was held relative to what persons not directly members of SBOC can attend annual dinner dance. It was decided that no change in policy was necessary.

College Program

Koziol reported that a committee was working on a program of instruction thru Harper College to include all of the various phases of building construction. Also that questionnaires will be sent out to determine interest in such a program.

Appreciation for Pen Donations

Matter of recognizing person who has been supplying pens to President of SBOC for distribution to members at dinner dance was brought up. It was decided that Koziol would invite him to December meeting and present him with a certificate of appreciation.

Civic Emergency Committee

Pecoraro presented copies of an ordinance relative to intergovernmental agreement concerning exchange of assistance between municipalities in case of a disaster. Shanahan suggested Executive Committee members review said ordinance and submit any possible revisions for review at next meeting before submitting same to membership.

There being no further business, meeting was adjourned.

Respectfully submitted,



Carl M. Carlson, Secretary--Treasurer

CMC/clS

SUBURBAN BUILDING OFFICIALS CONFERENCE

ANNUAL BUSINESS MEETING

November 19, 1981
Sharko's - 1:00 P.M.

Meeting called to order by President Koziol.

Approximately 53 members in attendance, and 4 guests.

President Koziol announced that ICCA has received incorporation registration. Also that Fire Inspectors have joined ICCA.

Shanahan, Chairman of Nominating Committee, reported choices as follows:

Thomas Rettenbacher, President
Wesley Rose, Vice President
Carl M. Carlson, Secretary-Treasurer

Executive Committee:


Richard Koziol, Past President
Thomas Hawk, Daniel Murphy, William Bocek, Joseph Salerno,
Frank Madler

Koziol requested nominations from the floor three times. There were none. Skoda moved, Becker 2nd nominations be closed. Motion carried. President declared members as nominated were elected.

Program following was on local responsibilities for flood plain regulations.

Meeting was adjourned.

Respectfully submitted,


Carl M. Carlson, Secy.-Treas.

CMC/cls

Suburban Building Officials Conference

AFFILIATED WITH BUILDING OFFICIALS CONFERENCE OF AMERICA
719 BATAVIA AVE.
GENEVA, ILLINOIS 60134

President:
THOMAS RETTENBACHER, Elk Grove
Vice President:
WESLEY ROSE, Wheaton
Past President:
RICHARD KOZIOL, Glenview
Executive Committee:
THOMAS HAWK, Oak Lawn
DANIEL MURPHY, Hoffman Estates
WILLIAM BOCEK, Woodridge
JOSEPH SALERNO, Niles
FRANK MADLER, Western Springs

CARL M. CARLSON
KANE COUNTY
SEC. AND TREAS.

Monthly Meeting
Thursday, December 17, 1981
Sharko's - 12:00 Noon
Minutes

Following a delicious luncheon the meeting was called to order by President Thomas Rettenbacher.

47 persons attended the meeting.

Secretary reported minutes of 11-19-81 and financial report ending November 2, 1981. Cody moved, Hrubby 2nd that reports be approved. Motion carried.


President Rettenbacher reported on his unfortunate experience of having been shot and the care that was afforded to him by paramedics, doctors and police. He also stated that he was convinced that his healing was ordained by the "Man Upstairs" as a result of the prayers of many, many friends and relatives, for which he was thankful.

He introduced some of the industrial members who were present, as follows:

Joseph Messerschmidt, Portland Cement Assoc.,
Peter Billing, National Forest Products Assoc.,
Delores Marks, Rixson-Firemark Co., and
Richard Lawes, BOCA

Secretary suggested that committee meetings be held prior to regular monthly meeting. Murphy moved, Smith 2nd meeting adjourn. Motion carried.

Submitted by,



Carl M. Carlson, Secy. & Treas.