

SUBURBAN BUILDING OFFICIALS CONFERENCE

EXECUTIVE BOARD MEETING

THURSDAY, JUNE 8TH, 1972 - 12 NOON  
ANDY'S STEAK HOUSE - OAK BROOK

**PRESENT:** President Faitz, Vice President Skoda, Secretary Chapman, Board Members Koziol, Billing, Bowen, Tyler, Little, BOCA Fund Raising Chairman Becker.

**ABSENT:** Past President Scott.

President Faitz called the meeting to order and asked for a financial status report on the BOCA convention from Chairman Becker. Mr. Becker reported that \$6,045 had been committed to the convention and that estimated costs were close to \$8,000 plus about \$600 printing costs for the ad book.

President Faitz indicated SBOC would spend up to \$1,000 out of the treasury with Chicago expected to come up with the remainder. The Executive Committee previously had agreed to spend up to \$2,000. He also indicated that SBOC would plan to meet as a group 5:30 P.M. on Tuesday, June 27th. He emphasized the positive aspects of bringing wives to the Conference.

President Faitz indicated a replacement west area headquarters was needed for the Disaster Plan. It was agreed that Pete Billing of Carol Stream would take over that function from the retired Clarence Pethes of Addison. Secretary Chapman indicated he would circulate a letter on the Disaster Program to the membership with a questionnaire updating the list of available manpower.

Member Bowen listed the programs for the remainder of the year. He indicated the next one would be July 13th through the Chicago Water Filtration Plant. Discussion was held regarding a 2-day Field Trip to the Weyerhauser Plant in Wisconsin, August 24th and 25th. This idea was dropped because the merits of the trip did not seem to justify the expense.

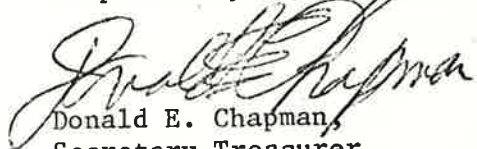
Chairman Faitz announced that Frank Hruby had been appointed Chairman of the Ladies' Night and that Ben Mankowsky had been named to replace Wes Rose on the Committee.

It was moved by Pete Billing, seconded by Tom Tyler that the School Committee be commended for the operation of the 1972 School.

All voted "aye".

The meeting adjourned at 3:10 P.M.

Respectfully submitted,



Donald E. Chapman,  
Secretary-Treasurer,  
SUBURBAN BUILDING OFFICIALS  
CONFERENCE.

DEC:ejr

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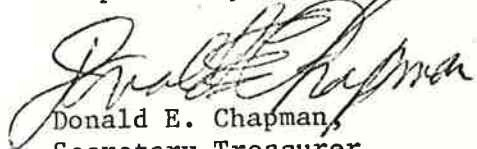
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Donald E. Chapman,  
Secretary-Treasurer,  
SUBURBAN BUILDING OFFICIALS  
CONFERENCE.

DEC:ejr

Take to meeting Aug. 29

August 24, 1972

CONFIDENTIAL

Mr. E. Karl Faitz  
Director of Building & Zoning  
Village of Oak Lawn  
5252 West James Street  
Oak Lawn, Illinois 60453

Dear Karl:

In my position as Chairman of the Nominating Committee, I have called a meeting for Tuesday, August 29th at noon at Andy's Steak House for the Committee, which includes Bob Kopf, Pat Bridges and myself.

In preparation for this meeting, I have reviewed our membership list and taken a look at the existing officers and the Executive Board. I have also talked to several of the Executive Board members whose continued activity might be in doubt. The following are my comments and suggestions that I will make to the Committee on the 29th. Of course, I anticipate that the other members will have suggestions and candidates that they feel might be better than those that I have mentioned in this memo. If you have any comments on the following, I would like to hear them.

Present SBOC Board and Executive Committee with geographical distribution and comments:

Karl Faitz - South - President - Previously understood would not replace himself.

Richard Skoda - West - Vice-President - Only real candidate for President.

Donald Chapman - West - Secretary-Treasurer. About time for someone else to assume this office. Preferably a past president or someone with long experience with the organization at the Board level.

Dick Scott - West - Past President - Goes off after this year. Has not been active the last year.

Bob Bowen - North - Executive Committee - Past President. Have talked to. Has accomplished goal of being back on Executive Comm.-stepping down.

Tom Tyler - West - Executive Committee - Have talked to - Was not too active in past year. Indicated his situation has improved so he can be active - wishes to stay on.

Dick Koziol - North - Executive Committee - Have talked to - Indicates he has the

Mike Little - West - Executive Committee - Has been extremely active - consider for Vice-President.

Pete Billing - West - Executive Committee - Has been extremely active - consider for Vice-President.

Entire executive committee last year was new although Bob Bowen had been on previously and had been President. This is poor practice because of continuity problem. In addition, a poor geographical pattern exists with present officers and committee. Six are from the west, 2 from the north and 1 from the South. Should have better geographical representation.

Possibilities for Executive Committee and officers (in past).

Past President - Karl Faltz - South - automatic.

President - Richard Skoda - West.

Vice-President - Pete Billing<sup>KF</sup> - West - Best candidate of present Board members.

Mike Little - West - Also good candidate.

Bob Kopf - South - Good candidate because of past responsibilities.

Secretary-Treasurer - Don Chapman - West - Getting tired.

<sup>KF</sup> Bob Kopf - South - Same reason as above.

<sup>KF</sup> Carl Carlson - Far West - Past President who stays active.

George Foose - North - Past President who wants to stay active.

<sup>KF</sup> Al Glienke - West - Familiar with some of the responsibilities.

Executive Board - Tom Tyler - West - Present member - wants to continue.

Dick Koziol - North - Same as Tyler.

Mike Little - West - Should stay on if not V.P.

Pete Billing - West - Same as Little.

Pat Bridges - North - Long time active - Should consider.

Frank Hruby - West - New man who is active.

Fred Ackmann - Far West - Long time active - Previously on Board.

Tom Rattenbacher - North - Has been active - at least vocal for quite awhile.

Woody Gregory - West - Interested member for a long time.

Dan Murphy - North - An active, interested member for several years.

Bill Maxey - North - Newer member - but hard worker and professional attitude - Should consider.

Ben Mankowsky - North - Has been on and off as far as activism in Conference but creates enthusiasm when involved.

Frank Pearson - West - Long time active member.

Wes Rose - West - Active for quite awhile - Situation makes it difficult for him to carry through sometime.

Al Glienke - West - Newer member - Good background in working with organizations. Would make good member.

My suggested slate of Candidates:

President - Skoda ✓

Vice President - Billing or Kopf

Secretary-Treasurer - Kopf or Carlson

Past President - Faitz ✓

Executive Board - Tyler ✓

Kosiol ✓

Little ✓

~~Maxey~~ Billing

✓ Bridges or Glienke or Billing if not V.P.

*Skoda*

*Kopf*

*Rutton*

*Call 1st Carlson*

*Faitz*

*Glienke*

The William F. Bartels Memorial Award Committee has unanimously agreed that the recipient of this year's award will be Carl M. Carlson.

Very truly yours,

Donald E. Chapman,  
Secretary-Treasurer,  
SUBURBAN BUILDING OFFICIALS CONFERENCE.

DEC:ejr

cc: Dick Skoda, Western Springs

MINUTES OF THE EXECUTIVE COMMITTEE  
MEETING OF THE SUBURBAN BUILDING  
OFFICIALS CONFERENCE  
TUESDAY, SEPTEMBER 12TH, 1972 AT  
NOON - ANDY'S STEAK HOUSE, OAK BROOK

PRESENT: President Karl Faitz, Vice President Richard Skoda,  
Donald E. Chapman, Secretary-Treasurer, Past President  
Robert Bowen, Executive Committee Members: Thomas Tyler,  
Peter Billing, Michael Little and Richard Koziol;  
and Frank Hruby, Chairman of the Dinner Dance Committee.

ABSENT: Past President Richard Scott.

The meeting was called to order by Chairman Faitz and the arrangements regarding the Annual Dinner Meeting were discussed. The dinner is to take place on October 13th at Sorini's Restaurant in North Riverside. Chairman Hruby read the details of the arrangements made up to the present time. After discussion, it was moved by Mr. Billing and seconded by Mr. Koziol that the Conference appropriate up to \$1,400 to subsidize the Annual Meeting. All voted "aye".

It was moved by Mr. Little and seconded by Mr. Billing that the tickets be priced at \$25.00 per couple or \$12.50 per single ticket. All voted "aye". Other arrangements made by the Dinner Dance Committee were discussed. Bob Bowen, Chairman of the Program Committee, indicated that the Annual Meeting calling for the election of officers will take place at Andy's Steak House on November 16th at noon. It was moved by Vice President Skoda and seconded by Mike Little that the Conference pay for tickets to Mill Run Playhouse for the Executive Committee and the Chairman of the Program for that night of October 21st. He indicated the cost would be \$10.00. All voted "aye".

Discussion was held regarding the SBOC coats. Mr. Billing was to report further on the situation at Gingiss Brothers at the next meeting.

The meeting adjourned at 2:30 P.M.

Respectfully submitted,



Donald E. Chapman,  
Secretary-Treasurer,  
SUBURBAN BUILDING OFFICIALS CONFERENCE.

DEC:ejr

MINUTES OF SBOC  
EXECUTIVE COMMITTEE

December 14, 1972  
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The executive committee of the Suburban Building Officials Conference held a business session at Andy's Steak House, Oakbrook, Illinois, on Thursday, December 14, 1972.

Present: Richard Skoda, President  
Michael T. Little  
Karl Faitz  
Robert Kopf  
Patrick Bridges  
Peter Billing  
Richard Koziol  
Carl M. Carlson, Secretary

COMMITTEE APPOINTMENTS

The meeting was called to order by President Skoda at 1:35 P.M. President Skoda presented a list of appointments to various committees which are to serve during the year 1973. Following a review and discussion of this list, it was moved by Faitz; seconded by Kopf that the following committees serve during the ensuing year. (see attached list) Motion carried.

MEMBERSHIP LIST

Secretary Carlson stated he would submit a current list of SBOC members to the entire membership.

CERTIFICATE OF APPRECIATION

President Skoda suggested that a certificate of appreciation be obtained for presentation to speakers at various SBOC meetings. Pete Billing agreed to check into the matter and report at next meeting.

SBOC EMBLEMS

President Skoda suggested that SBOC coat emblems be available at all meetings.

1973 TRAINING SCHOOL

Discussion on annual training school resulted in establishing the month of March, 1973, with the school committee to decide actual dates.

DESK NAMEPLATES

Billing moved and Little seconded, that SBOC purchase desk pen-set name plates for past presidents of the organization, at a cost not to exceed \$12.00 each. Motion carried.

Executive Committee Meeting  
December 14, 1972

MILLIONAIRES CLUB

Following a discussion of various meeting places for committees, Little moved; Billing seconded, that SBOC purchase one membership in the Millionaires Club, at \$25.00 per year, for purpose of holding committee meetings and that each member of the executive committee receive a membership card. Motion carried. (Secretary to send check to President Skoda in the name of the Millionaires Club)

JACKETS

Considerable discussion ensued on the matter of poor service from Gingiss Brothers, relative to jackets purchased early in 1972. Little moved and Faitz seconded, coats to be returned to Gingiss Brothers for refund. Motion carried. (Pete Billing to make arrangements)

NATIONAL ACADEMY OF CODE ADMINISTRATION

Billing moved; Faitz seconded, SBOC purchase a sponsoring membership in the National Academy of Code Administration, at \$100.00, with President Skoda and Karl Faitz to be designated as representatives. Motion carried.

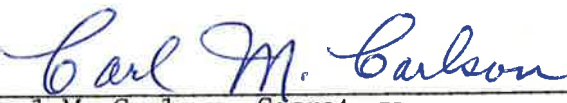
CHECK SIGNATURES

Motion by Koziol; seconded by Billing, that Secretary Carlson, or President Skoda, be authorized to sign SBOC checks. Motion carried.

ADJOURNMENT

Kopf moved; Koziol seconded, that meeting be adjourned. Motion carried.

Meeting adjourned at 3:30 P.M., CST.

  
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Carl M. Carlson, Secretary