

March 8, 1971

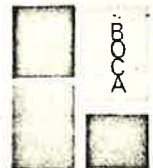
TO: Charter Chapter Committee Representatives Who Met May 20, 1970 and Officers of Record of all Charter Chapters

FROM: R. L. Sanderson, Executive Director

SUBJECT: Status of Charter Chapter Committee

On January 9, 1971, the Executive Committee considered the recommendations of the ad hoc Charter Chapter Committee meeting held May 20, 1970, and took the following action:

1. Established the Charter Chapter Committee as a Standing Committee.
2. Approved the purposes of the Committee as outlined by the ad hoc committee, which are:
  - a. To advise the officers and executive committee of BOCA International of the specific chapter interests.
  - b. To encourage and increase membership into BOCA International within the various chapter jurisdiction.
  - c. To aid and assist BOCA International in the objectives and goals on behalf of its members.
  - d. To disseminate information of BOCA International to the members of each chapter.
  - e. To furnish BOCA International of news, items of interest, technical papers and other publication information for publication in THE BUILDING OFFICIAL & CODE ADMINISTRATOR.
  - f. To increase interest in further charter chapter membership.
  - g. To increase more active participation of charter chapter members.
  - h. To meet and consider from time to time further the purposes of building officials and the Building Officials & Code Administrators International.
3. Approve the composition and meetings of the Committee as outlined by the ad hoc committee, which are:
  - a. The charter chapter committee shall be comprised of one representative and one alternate representative of each duly authorized charter chapter.



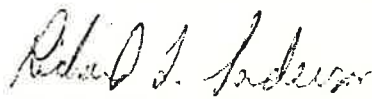
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March 8, 1971

- b. The representatives and alternates shall be selected by their representative chapters. The names of representatives and alternates shall be transmitted to the charter chapter secretary, by the individual charter chapters.
  - c. Each individual charter chapter is entitled to one vote to be cast by the duly authorized representative or in his absence, the duly authorized alternate.
  - d. There shall be a minimum of one annual meeting a year to be held in conjunction with the Annual Conference of BOCA International. When necessary, meetings shall be at the call of the chair at a location as centrally convenient as possible to all representatives. Meetings may also be called at a request of a majority of representatives for a specific matter.
4. Established that the chairman of the Charter Chapter Committee be appointed by the president from among the members of the Executive Committee who are members of Charter Chapters on nomination of the Charter Chapter Committee.\*
  5. Declined to budget specific funds for the Committee.

\*BOCA policy requires that the chairman of each standing committee be a member of the Executive Committee. By understanding and agreement, the president will appoint whoever is nominated by the Charter Chapter Committee from the membership of that body including officers.

RLS/jif

  
Richard L. Sanderson

cc: Executive Committee

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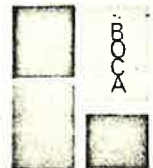
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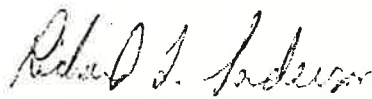
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Richard L. Sanderson

cc: Executive Committee

JUL 21 1971

MINUTES OF SBOC EXECUTIVE COMMITTEE

KANE COUNTY ZONING DEPT.  
GENEVA, ILL.

President Richard Scott called the Executive Committee meeting to order at 1:00 P.M. on June 24, 1971 at Andy's Steak House in Oakbrook.

Members present were: Fred Ackman, Elgin; Clarence Pethes, Addison; Karl Faitz, Oaklawn; Carl Carlson, Kane County; and Walter Abrant, La Grange; chairman Richard Scott, Brookfield, presiding. Members absent were: O. H. Becker, Country Club Hills and Don Chapman, Oak Park.

President Scott announced the appointment of Buehl Dutton, Evanston and Wesley Rose, Wheaton to the Legislative Committee. All committees are to remain as in the previous year except the Program Committee, and he requested that Don Chapman send notices to all committee members informing them of the re-appointments for the balance of the year, 1971.

President Scott reported that the Annual SBOC Dinner Dance will be held at Sorini's Restaurant located at First Avenue and 26th Street in North Riverside on October 1, 1971 at 6:30 P.M. Richard Skoda of Western Springs is chairman of the Dinner Dance Committee and is in charge of all arrangements.

Karl Faitz reported on the <sup>Progress</sup> program of the Legislative Committee. Bill #1175 and HB #1430 are scheduled for some action in the fall, the Certification Bill is presently in Committee. The Contractors License Bill is tabled in the Senate. He stated that there is lack of push for a Building Code from the Building Officials, and that HUD is working closely with the National Conference of States for a State Building Code. The Illinois Municipal League has amended Bill #1430 whereby it would not be mandatory for local adoption of a State Code. The present plan is not to adopt the BOCA Code only but to adopt some sections of several Model Codes. He also stated that there is a slight possibility of the State Building Code and the Certification of Building Officials coming up for the fall session.

Carl Carlson reported on some tentative plans for a two day field trip to a plywood plant in Wisconsin.

Clarence Pethes reported on the SBOC Disaster Program and stated that he would prepare a list of emergency numbers and the members to call in each area.

Carl Carlson moved the approval of financial statements for December, 1970 and January 1 through May 31, 1971, seconded by Mr. Pethes and carried.

It was moved by Mr. Scott and seconded by Mr. Faitz that the Conference pay for the lunch at this meeting. Motion carried.

Carl Carlson reported that the BOCA Conference will be held in Chicago in 1972 and that Buehl Dutton and Hank Becker are on the Conference Committee and they welcome any and all suggestions from SBOC and BOCA

members regarding conference activities in Chicago. All suggestions are to be sent directly to Mr. Dutton or Mr. Becker.

A motion was made by Mr. Ackman and seconded by Mr. Carlson that the SBOC Executive Committee give its full support in promoting the Chicago BOCA Conference program. Motion carried.

A motion was made by Mr. Faitz and seconded by Mr. Ackman that the meeting be adjourned. Motion carried.

Respectfully submitted,

Walter J. Abrant,  
Acting Secretary

SUBURBAN BUILDING OFFICIALS CONFERENCE  
ANNUAL DINNER DANCE COMMITTEE  
THURSDAY, JULY 29, 1971 - 12:00 NOON  
ANDY'S STEAK HOUSE, OAK BROOK, ILLINOIS

Present: Richard Skoda, Western Springs, Chairman  
Clarenece Pethes, Addison; Walter Abrant, La Grange; and SBOC  
Secretary-Treasurer, Don Chapman, Oak Park

Absent: Wes Rose, Wheaton; Peter Billings, Carol Stream; and SBOC  
President, Richard Scott, Brookfield

Richard Skoda reported on the status of the program for the Annual Dinner Dance and Meeting for October 1, 1971. The dinner meeting will be held at Sorini's Restaurant, First Avenue and 26th Streets in North Riverside, with cocktails at 6:30 P.M. and dinner at 7:30 P.M. The restaurant has been reserved and a deposit placed with Sorini's.

Mr. Skoda quoted the meal would be New York Strip Steak at \$11.50 each, including cocktails. He suggested a \$5.00 Marshall Field gift certificate for the ladies and three additional gifts or prizes of approximately \$30.00 each.

Don Chapman stated that he will contract Eddy Deo's seven piece orchestra for \$325.00. He estimated that the cost for 140 people would be about \$19.00 per person or \$38.00 per couple, with the Conference subsidizing a portion of it as would be approved by the Executive Committee. His estimates were based on flowers at \$1.50 each, gift certificates at \$5.00 each, three door prizes about \$100.00, singers \$50.00, printing of tickets approximately \$20.00, and other miscellaneous expenses. It was agreed that the tickets should be \$20.00 per couple and \$10.00 per single.

Mr. Skoda suggested the following committee member assignments:

- Clarence Pethes - arrange for the selection and pick-up of flowers.
- Richard Scott or  
Wes Rose - printing of tickets.
- Don Chapman - orchestra.
- Wes Rose and  
Pete Billings - gift certificates and door prizes.
- Walter Abrant - door attendance.
- George Foose or  
Clarence Pethes - plan program and act as Master of Ceremonies.

Mr. Skoda requested that Don Chapman mail notices and reminders of the Annual Dinner meeting to all SBOC members by the middle of August and follow-up in September.

It was moved by Clarence Pethes and seconded by Walter Abrant, that the Conference pay for the Committee luncheon. The motion was carried.

The meeting was adjourned at 3:30 P.M.

Respectfully submitted,

Walter J. Abrant  
Acting Secretary

MINUTES OF THE  
SUBURBAN BUILDING OFFICIALS CONFERENCE  
ANNUAL BUSINESS MEETING  
THURSDAY, NOVEMBER 18, 1971, 12 NOON  
ANDY'S STEAK HOUSE, OAK BROOK

The Annual Meeting was called to order by President Richard Scott at 2 P.M. following a program put on by the Anvan Corporation. They asked for a report of the Secretary-Treasurer.

Mr. Chapman reported that there are 109 municipalities that are paid up members of the Conference and 16 Associate members. He added that since January 1st, 722 copies of the Building Code had been sold. He indicated that the balance in the Treasury on October 31st was \$3,999.30. The President then asked for a report from the Legislative Committee.

Karl Faitz, Chairman of that Committee, indicated that all of the bills the Conference was concerned about are in a state of "Limbo" at the present time. President Scott asked for a report from the Chairman of the Code Interpretations Committee. Walter Abrant recommended that the Code Interpretations Committee be re-activated as the Building Code Review Committee for the purpose of updating the Code and comparing it to the nationally proposed 1 and 2 family codes. Chairman Scott asked for a report of the Nominating Committee. Al Mitchell presented the following report:

November 18, 1971

Officers and Members of the  
Suburban Building Officials

Gentlemen:

The Nominating Committee met and made the following recommendations to the membership for officers of the Suburban Building Officials Conference for the forthcoming year 1972:

President:	Richard Skoda (Village of Western Springs)
Vice President:	Thomas L. Tyler (Village of Hinsdale)
Secretary-Treasurer:	Donald E. Chapman (Village of Oak Park)
Executive Committee:	Peter H. Billing (Village of Carol Stream)
	Robert E. Bowen (City of DesPlaines)

Karl Faitz  
(Village of Oak Lawn)

Richard Koziol  
(Village of Glenview)

Michael Little  
(Village of Villa Park)

Respectfully submitted by

Members of Nominating Committee

Richard Scott  
Al Mitchell

ROBERT E. BOWEN (Signed)  
Robert E. Bowen, Chairman

The Chairman then asked if there were any nominations from the floor for the office of President. Nominated from the floor for the office of President was Karl Faitz. The motion was properly seconded. It was determined that each paid up community would have one vote for the office. The names of the paid-up communities were called and the following tabulation was made for the President:

Faitz -	17 votes
Skoda -	10 votes
Two -	blank

The President then asked if there were recommendations from the floor for Vice-President. Nominated from the floor was Richard Skoda; his nomination was duly seconded and other nominations closed. A vote was taken with the following results:

For Vice President -	Skoda, 22
	Tyler, 7

It was moved from the floor that Tom Tyler be nominated for the Executive Committee in place of Karl Faitz. The motion was properly seconded.

There being no further nominations for the office of Secretary-Treasurer and Executive Committee, a unanimous ballot was cast for those offices. It was moved and seconded that the vote for all the offices of the Conference be made unanimous. All voted "aye".

The elected officers are:

Karl Faitz, Oak Lawn - President  
Richard Skoda, Western Springs - Vice-President  
Donald Chapman, Oak Park - Secretary-Treasurer

Executive Committee

Peter Billing, Carol Stream  
Robert Bowen, DesPlaines  
Thomas Tyler, Hinsdale  
Richard Koziol, Glenview  
Michael Little, Villa Park  
Richard Scott - Past President, Brookfield.

Past President Scott urged the Conference to stick together and work toward a common goal. The newly elected President Karl Faitz asked for support and cooperation from the membership. Ottmar Becker of Country Club Hills, asked for and received a standing ovation for the outgoing President.

The meeting was adjourned at 2:45 P.M.

Respectfully submitted,



Donald E. Chapman,  
Secretary-Treasurer,  
SUBURBAN BUILDING OFFICIALS  
CONFERENCE.

DEC:ejr

SUBURBAN BUILDING OFFICIALS CONFERENCE  
MEETING OF EXECUTIVE COMMITTEE ON  
THURSDAY, DECEMBER 2ND, 1971, 12 NOON

The meeting was called to order by President Faitz at 12:30 p.m.

PRESENT: President Faitz, Richard Skoda, Don Chapman, Michael Little, Peter Billing, Robert Bowen.

ABSENT: Thomas Tyler, Richard Koziol and Richard Scott.

President Faitz suggested that a policy be established whereby the President and Vice-President serve no longer than one year. It was moved by Little, seconded by Billing, that the Board adopt this policy. All voted "aye"

President Faitz then discussed a meeting schedule. It was decided to have a regular meeting on January the 6th with a possible field trip to the John Hancock building on January 20th. It was moved by Skoda, and seconded by Little that the Code Changes Committee be reactivated for the purpose of reviewing the SBOC code and comparing it to the one and two family code. This Committee would also be needed as a Code Interpretation Committee. All voted "aye"

The following committees were appointed:

PROGRAM

Robert Bowen, Chairman - DesPlaines  
Michael Little, Villa Park  
Robert Herrmann, Burbank  
Fred Ackmann, Elgin  
Ben Mankowsky, Niles  
Carl Carlson, Kane County  
Thomas Cliffe, DeKalb.

LEGISLATIVE COMMITTEE

Ottmar Becker, Chairman - Country Club Hills  
Buell Dutton, Evanston  
Donald E. Chapman, Oak Park  
Richard Scott, Brookfield  
Peter Billing, Carol Stream  
Richard Skoda, Western Springs

CODE CHANGES COMMITTEE

Walter Abrant, Chairman - LaGrange  
Thomas Tyler, Hinsdale  
Carl Carlson, Kane County  
Frank Pearson, Oak Brook  
Thomas Rettenbacher, Elk Grove Village  
Al Mitchell, Countryside

William Dettmar, Buffalo Grove  
Edward Carlson, Lansing  
Earl Hermansen, Crystal Lake

SCHOOL COMMITTEE

Michael Little, Villa Park - Co-chairman  
Richard Skoda, Western Springs - Co-chairman  
James Krautstrunk, Downers Grove  
John Cody, Oak Lawn  
Al Glienke, Oak Park  
Peter Billing, Carol Stream  
George Foose, Glenview  
W. W. Maxey, Lake County  
Wes Rose, Wheaton  
Robert Kopf, Homewood.

PUBLICITY COMMITTEE

Richard Koziol, Chairman - Glenview  
Thomas Tyler, Hinsdale  
Woody Gregory, Glendale Heights  
Dick Cantzler, Park Forest

BARTELS MEMORIAL COMMITTEE

Richard Scott, Chairman - Brookfield  
Robert Bowen, DesPlaines  
Donald Chapman, Oak Park

BUILDING OFFICIALS CONFERENCE OF  
AMERICA FUND RAISING COMMITTEE

Executive Committee:

Hugh Cahill, Schaumburg  
James Krautstrunk, Downers Grove  
Wes Rose, Wheaton  
Martin Munsen, Arlington Heights  
Frank Pearson, Oak Brook  
Dan Murphy, Hoffman Estates  
Charles Gierman, Lombard  
Carl Carlson, Kane County  
Ottmar Becker, Country Club Hills

DINNER DANCE COMMITTEE

Wes Rose, Chairman - Wheaton  
Dan Murphy, Hoffman Estates  
Walter Repholz, Highland Park  
Frank Hruby, Darien  
Howard Smith, Roselle  
Eugene Smith, Maywood.

It was moved by Billing, seconded by Little, that the Committees be approved, All voted "aye".

President Faitz stated that he wanted reports from each committee Chairman stating who is working and who isn't at about mid-year. The meeting adjourned at 3:15 P.M.

Respectfully submitted,



Donald E. Chapman,  
Secretary-Treasurer  
SUBURBAN BUILDING OFFICIALS  
CONFERENCE.

DEC:ejr