

MINUTES OF AN EXECUTIVE MEETING OF THE  
SUBURBAN BUILDING OFFICIALS CONFERENCE  
Wednesday - April 20, 1966  
Andy's Steak House

Present: Clarence Pethes                      Maywood  
         Ottmar H. Becker                    Country Club Hills  
         Robert Kopf                         Homewood  
         Richard Scott                        Brookfield  
         Robert Bowen                         Deerfield  
         Walter Abrant                         Lombard  
         Carl Carlson                         Kane County  
         W. F. Bartels                         Oak Park

Absent: Donald Chapman                    Oak Park

\* \* \* \* \*

President Carlson opened the meeting stating that several suggestions had been made to him about amending the By-Laws, with reference to limiting the terms of Executive Committee Members and also the thought of arranging staggered terms of Executive Committee Members.

Considerable discussion took place on this matter. It was moved by Pethes, seconded by Scott that no changes be made in regard to the limitation of terms for Executive Committee Members. It was the general opinion of all of the Members present that it takes longer than one year to become acquainted with the problems. The vote on the motion was unanimous.

In regard to the staggered terms of the Executive Committee, it was moved by Scott, seconded by Pethes, that we also make no changes to the By-Laws in regard to this matter. However, it was felt that a suggestion be made to the Nominating Committee that two (2) new Members be placed on said Committee each year. Members present felt that this would aid in getting more active members in the Conference. The vote on the motion was unanimous.

President Carlson further stated that a suggestion had been made to change the name of the Suburban Building Officials Conference to "Building Officials Conference of Illinois". The thought being that this would allow any municipality in the State to affiliate with the Conference if they so desired.

The Secretary reminded Members of the Conference that the original purpose of the Conference was to develop and recommend adoption of uniform regulations and legislation pertaining to building construction in the suburban area outside of Chicago. He said he felt that going on a State wide basis would not be compatible with the original purpose of the Conference.

Much discussion on the matter took place.

It was moved by Becker, seconded by Scott, that the name of the Conference remain as originally constituted, namely, "Suburban Building Officials Conference". The vote on the motion was unanimous.

Vice President Becker stated that a recommendation has come from BOCA that the Conference endeavor to set up a school training program in areas where there presently are none. Further, that BOCA would be willing to help in any formation of such a program, although the finalization and staging of such a school would be left completely in the hands of the S.B.O.C. Conference.

After considerable discussion on the matter it was thought best by the Executive Committee Members that this matter be assigned to the School Committee that will be appointed for 1967, and for them to decide whether such a program would be feasible.

President Carlson stated that he has received some requests from members who desire that a "Field Trip" be arranged.

It was moved by Becker, seconded by Scott that President Carlson try to make arrangements with Johns-Manville Corporation for a field trip through their plant in Waukegan.

The President stated that he would communicate with Johns-Manville immediately and he would let Members of the Committee know of the final decision.

The Secretary stated that during the School Training Program, several of our members suggested that we should allow "Associate" membership in the Conference. All Members of the Committee agreed that this would be a good move.

It was moved by Becker, seconded by Pethes that an amendment be drawn up to the By-Laws so as to allow associate membership in the Conference. However, it was agreed that any associate membership would not have voting privileges, nor will they be able to be an officer or a member of the Executive Committee of the Conference.

It was further agreed that the annual dues for an associate membership should be \$25.00. The vote on the motion was unanimous.

The Secretary stated that he would prepare such an amendment to the By-Laws and same will be submitted to the Executive Committee Members for their consideration.

President Carlson stated that he appointed Richard Scott to act as Chairman for the "Ladies Night" party for 1966. It was agreed to hold this party at the Elmhurst Country Club on October 7, 1966, providing proper arrangements can be made with the Club and with the orchestra.

The Secretary stated that he would contact the Elmhurst Country Club immediately and Becker stated that he would contact the orchestra in regard to the above date.

The following persons were appointed committee members to assist Scott:

Walter J. Abrant	Lombard
Clarence Pethes	Maywood
Robert Bowen	Deerfield
O. H. Becker	Country Club Hills
W. F. Bartels	Oak Park

It was recommended that the name "Ladies Night" be removed from the printing of the tickets and that the evening be known as the "ANNUAL DINNER MEETING OF THE S.B.O.C." The reason being that many of the group cannot get their municipalities to pay for the "Ladies Night" tickets. It was further agreed that the charge for two persons would be \$15.00.

Discussion took place as to the amount of money the Conference would spend for this occasion, but finalization for this figure was withheld depending upon the cost of the Club and the Orchestra.

Vice President Becker brought up two matters that are on the last Financial Statement of the Conference, dealing with Accounts Receivable in regard to items shown for Mr. Dutton of Evanston and Mr. Decker of Northbrook.

The Secretary stated that he had written a letter to Mr. Decker in regard to this matter and was advised by phone that the Village of Northbrook would pay \$24.00 of this bill, and further that this check was received the past week. The Committee instructed the Secretary to send a bill in the amount of \$24.00 to Mr. Decker of Northbrook along with a letter.

In regard to the Dutton outstanding bill in the amount of \$48.00, due in 1964, it was agreed by all Members of the Committee that Becker would write to Dutton in regard to this matter.

President Carlson asked that consideration be given to the approval of the Financial Statement as presented by the Secretary-Treasurer, for the period of January 1, 1966 to March 31, 1966. It was moved by Bowen, seconded by Kopf, that the Financial Statement for this period, as submitted by the Treasurer, be accepted and placed on file. The vote on the motion was unanimous.

It was unanimously agreed that the payment for the luncheon of this date be paid for out of the Treasury of the Conference.

Respectfully submitted,

W. F. Bartels,  
Secretary  
S.B.O.C.

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SUBURBAN BUILDING OFFICIALS CONFERENCE  
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Respectfully submitted,

W. F. Bartels,  
Secretary  
S.B.O.C.

MINUTES OF AN EXECUTIVE MEETING OF THE  
SUBURBAN BUILDING OFFICIALS CONFERENCE  
Thursday - June 16, 1966  
Andy's Steak House

Present: ✓ Carl Carlson, President Kane County  
✓ Clarence Pethes Maywood  
✓ Ottmar H. Becker Country Club Hills  
Richard Scott Brookfield  
✓ Robert Bowen Deerfield  
Walter Abrant Lombard  
✓ Donald Chapman Oak Park  
✓ W. F. Bartels Oak Park

Absent: ✓ Robert Kopf Homewood

\* \* \* \* \*

President Carlson opened the meeting stating that several Members of the S.B.O.C. had consultation with the Associated Builders Organization of Illinois regarding licensing and other related matters. He then appointed the following committee to work with this organization and asked that the committee report to the Conference as soon as possible.

Chairman: Karl Faetz Oak Lawn  
Members: Donald Chapman Oak Park  
R. Cantzler Park Forest  
O. H. Becker Country Club Hills  
Carl Carlson Kane County.

All Members concurred in the appointment of this committee.

\* \* \* \* \*

Richard Scott of Brookfield, Chairman of the Annual Dinner Meeting of the Conference gave a report in regard to this matter.

A contract has been signed with the Elmhurst Country Club to hold a Dinner Dance on the evening of October 7, 1966. The dinners are to cost \$5.50 each, and there will be a choice of prime ribs or lobster dinners. An additional charge of 12% will be made for service charge and 4% for sales tax.

Mr. Becker reported that he also had an official notification from the orchestra for that evening.

Mr. Scott stated that he had ordered the tickets printed and that forms had been prepared for mailing to various municipalities.

It was moved by Becker, seconded by Bowen that tickets ought to be mailed with the applications and that records should be kept in the same manner as this affair was handled last year.

Considerable discussion took place in regard to the type of gift to be secured for each lady in attendance. Mr. Becker offered to contact several stores to ascertain the suitable type of gift that would cost in the approximate amount of \$5.00. It was agreed to furnish corsages for the ladies present, and, that money would be given away as prizes.

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President Carlson asked that consideration be given to the proposed amendments to the By-Laws as prepared by the Secretary and submitted to all Members of the Executive Committee last April 20, 1966.

All Members agreed that the wording in the proposed amendments was satisfactory.

Due to the regulations that are embodied in the By-Laws it was agreed to have the next quarterly meeting of the Conference on Thursday, July 21, 1966, so as to allow the Secretary sufficient time to comply with the thirty (30) day regulation on the proposed amendments.

It was moved by Chapman, seconded by Becker that the next quarterly meeting be held on July 21, 1966. The vote was unanimous.

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It was moved by Chapman, seconded by Pethes, that the Secretary send out notices to all Members of the Conference about the following amendments, and that consideration would be given to the final adoption at our next quarterly meeting:

New Paragraph, namely, "E" be included in Paragraph 1, under By-Laws, same to read as follows:

"E. Any person, firm, corporation or association, who is a representative of any group or product closely related to building construction, materials, or enforcement procedures, may be accepted as

'Associate Members' in this Conference. Any 'Associate Member' shall not be allowed voting privileges, nor will they at any time be placed on the Executive Committee of this Conference. The Executive Committee shall approve all applications for 'Associate Membership'."

Under Paragraph 2 of the "BY-LAWS", Paragraph "C" to read as follows:

"C. Associate Membership dues, \$25.00 annually, payable in advance.

The vote on the motion was unanimous. It was also agreed that as Associate Members are admitted to the Conference that they be furnished with a complimentary copy of the S.B.O.C. Building Code.

\* \* \* \* \*

President Carlson then appointed a "Program Committee", as follows:

Donald Kingsley,	Chairman	Skokie
Wm. Grady,	Member	Addison
Albert C. Walla,	"	Elk Grove Village
Fred Ackmann,	"	City of Elgin
Dick Phillips,	"	Harvey
Alex Kuderko,	"	North Chicago

It was moved by Bowen, seconded by Becker, that the Executive Committee confirm these appointments, and that the Secretary be empowered to address a letter to each member of the committee advising them of the appointment. The motion was unanimously adopted.

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President Carlson appointed the "Annual School Committee for 1967". Members of this Committee are as follows:

Richard M. Cantzler,	} Co-Chairmen	Park Forest
Frank Pearson,		Oakbrook
Fred Ackmann,	Member	Elgin
Vernon Thompson,	"	Zion
B. A. McElwain,	"	Riverside
Robert Philip,	"	Franklin Park
Clifford Israel,	"	Downers Grove
Robert Bowen,	"	Deerfield

It was moved by Becker, seconded by Pethes, that the Executive Committee concurs in these appointments and the Secretary be empowered to notify each Member of the Committee of their appointment.

\* \* \* \* \*

It was moved by Chapman, seconded by Abrant that plaques be prepared for past Presidents of the Conference, and that same be presented to the following persons at the Annual Dinner meeting:

Buell Dutton	Evanston
George Foose	Glenview
John Scapin	Wilmette
W. F. Bartels	Oak Park.

Mr. Becker was authorized to have these plaques prepared, and the Secretary advised that he would inform him of the years these gentlemen acted as President of the Conference. The motion was unanimously adopted.

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It was moved by Becker, seconded by Abrant that the Minutes of the Executive Meeting of the Conference, held on April 20, 1966, be approved as submitted by the Secretary. The motion was unanimously adopted.

\* \* \* \* \*

Secretary-Treasurer Bartels then presented the Financial report of the Conference for the period of April 1, 1966 through May 31, 1966. Copies of the report had been mailed to all Members of the Executive Committee.

It was moved by Bowen, seconded by Pethes that the Financial Statement as submitted by the Secretary-Treasurer be accepted and placed on file. The motion was unanimously adopted.

\* \* \* \* \*

President Carlson then appointed the "Nominating Committee", as follows:

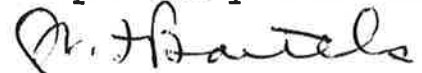
Clarence Pethes,	Chairman	Maywood
Walter Abrant,	Member	Lombard
Dick Cantzler,	"	Park Forest
John Scapin,	"	Wilmette

The secretary was advised to notify these Members of this appointment. The motion was unanimously adopted.

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There being no further business, the Committee adjourned.

Respectfully submitted,



W. F. Bartels, Secretary

SUBURBAN BUILDING OFFICIALS CONFERENCE

MINUTES OF A MEETING  
OF THE EXECUTIVE AND SCHOOL COMMITTEES OF THE  
SUBURBAN BUILDING OFFICIALS CONFERENCE  
Thursday - October 27, 1966  
12:00 Noon  
Andy's Steak House

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Present:	Carl Carlson, President	Kane County
	Ottmar H. Becker	Country Club Hills
	Clifford Israel	Downers Grove
	Richard Cantzler	Park Forest
	Vernon Thompson	Zion
	Robert A. Kopf	Homewood
	Clarence Pethes	Maywood
	Karl Faitz	Oak Lawn
	B. A. McElwain	Riverside
	Robert Bowen	Deerfield
	W. F. Bartels	Oak Park
Absent:	Don Chapman	Oak Park
	Richard Scott	Brookfield
	Richard Pearson	Oakbrook
	Fred Ackmann	Elgin
	Robert Phillip	Franklin Park

\* \* \* \* \*

President Carlson opened the meeting stating that several Members of the S.B.O.C. had consultation with the Associated Builders Organization of Illinois regarding licensing and other related matters.

Faitz reported that there is proposed State Legislation being considered on contractors licensing. He also offered that the Village of Oak Lawn would be glad to mail the suggested legislation regulations to Members of our Conference but he felt the fee of \$20.00 should be paid out of Conference expenses.

Faitz also stated that a request had come from the ready-mix people, in which they desired to discuss inspection of materials and related subjects in regard to Ready Mix and Contractors Association.

President Carlson stated that according to regulations, the Conference should have a meeting on November 10, 1966, but felt it was too late to hold a meeting on that day.

It was moved by Becker, seconded by Bowen, that the regular meeting of the S.B.O.C. be postponed and held at 12:00 Noon on December 8, 1966, at Andy's Steak House. The vote on the motion was unanimous.

After considerable discussion, it was agreed that the program for that meeting should consist of the following:

1. Discussion concerning inspection of materials of the Ready-Mix Contractors Association.
2. General discussion on proposed State Legislation concerning contractors licensing.

President Carlson stated that he would contact Mr. Kingsley of Skokie, who is Chairman of the Program Committee.

It was moved by Becker, seconded by Cantzler, that the Secretary-Treasurer be authorized to write a check in the amount of \$20.00, payable to the Village of Oak Lawn, so that Mr. Faitz could send proposed regulations to Members of the Conference.

The Secretary advised Mr. Faitz that he would send him a list of the Conference membership.

The vote on the motion was unanimous.

\* \* \* \* \*

The Committee was advised that the American Plywood Association has come out with a new product known as "Standard PS 1-66" for softened plywood, and desired to present this new product to the full Conference.

It was agreed that this matter would be turned over to the School Committee in the hope that they could offer a program on this during the School Session in 1967.

\* \* \* \* \*

Co-Chairman Cantzler stated that the School Committee for 1967 had not met, but would meet today and later to formulate a tentative program, as well as to select a site for the next year's school program.

Cantzler stated also that he felt that more time should be given to Associate Members and their groups in presenting programs to the Conference. Everyone in attendance agreed this to be a good idea.

\* \* \* \* \*

The Secretary stated that six (6) applications had been received from the following companies desiring Associate Membership in the Conference:

Firm Name

Local Representative

Underwriter's Laboratories, Inc. 207 East Ohio Street Chicago, Illinois	....Mr. A. A. Briber, Sr. Project Engr. 333 Pfingsten Road Northbrook, Illinois
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ABS Council Society of Plastics Industry..... 250 Park Avenue New York, N. Y. 10017	.....Francis A. Rickly, Midwest Regional Mgr 471 Foote Avenue St. Louis, Missouri 63119
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Western Wood Products Assn..... 700 Yeon Building Portland, Oregon 97204	.....Mr. Gene P. Elwood, Field Services Rep. 25 West 550 Academy Lane Wheaton, Illinois
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Structural Clay Prod. Institute.... 228 N. LaSalle Street Chicago, Illinois	.....Mr. C. E. Garton, Ex. Director 228 N. LaSalle Street Chicago, Illinois
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The Flintkote Company - Van-Packer Products..... 17th Street & Wentworth Ave. Chicago Heights, Ill. 60411	.....Mr. Wm. W. Ford, Spec. Rep. 15565 Gouwens Lane South Holland, Illinois 60473
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Insulation Board Institute..... 111 W. Washington St. Chicago, Illinois	.....Mr. Charles M. Gray, Manager 111 W. Washington St. Chicago, Illinois
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It was moved by Faitz, seconded by McElwain, that these applications for Associate Membership be accepted and that the Secretary be authorized to deposit their respective checks into the Conference bank account. The vote was unanimous.

\* \* \* \* \*

Pethes stated that some men who have been Members of the S.B.O.C. are now at their retirement age and he felt that each of these people be allowed to hold life-time membership (no fee) in the Conference, completely divorced from the municipalities which they represented.

It was agreed that Pethes should draw up such a resolution for presentation at our next meeting.

\* \* \* \* \*

The Secretary-Treasurer then offered the Financial Statement for the period from August 1, 1966 to September 30, 1966.

It was moved by Kopf, seconded by Pethes, that the Financial Statement as submitted by the Secretary-Treasurer be approved. The vote was unanimous.

\* \* \* \* \*

The Secretary-Treasurer stated that he has been carrying two accounts, which apparently are uncollectible, on the Financial Statement for over a year. He asked permission of the Conference to cancel these bills, they being;

Buell Dutton	Ladies Night Party, 1964	\$48.00
James Cech	For S.B.O.C. Codes	2.00

It was moved by Becker, seconded by Cantzler, that these accounts be cancelled inasmuch as they are uncollectible. The vote was unanimous.

The Secretary-Treasurer asked approval of the Minutes of the Executive Committee meeting held on June 16, 1966.

It was moved by Becker, seconded by Bowen that the Minutes of the Executive Committee meeting held on June 16, 1966, be approved without reading as all Members had received and read a copy. The motion was unanimously carried.

The Secretary-Treasurer then asked the Conference to approve the payment of the bill for this luncheon meeting.

It was moved by Faitz, seconded by Becker, that the payment of the luncheon for this meeting be taken out of the treasury of the Conference. The motion was unanimously adopted.

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The Secretary stated that he is endeavoring to get more municipalities to join the Conference, and hopes that by 1967 that we could probably reach the 100 mark.

The Committee authorized the Secretary-Treasurer to send invitations to non-member municipalities to join the Conference.

Discussion took place as to whether or not a copy of the Building Code be included when these invitations are mailed. By a split vote, it was thought that a copy of the Code should be mailed along with the invitations.

The Secretary-Treasurer asked authority to send a letter to all Members of the Conference asking for a list of the names and addresses of their various inspectors so that we could have an accurate and complete list of names on file. Such authority was granted without a motion.

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There being no further business on the agenda, the Conference Committees adjourned.

Respectfully submitted,



W. F. Bartels,  
Secretary-Treasurer

SUBURBAN BUILDING OFFICIALS CONFERENCE